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## FOR IMMEDIATE RELEASE

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March 25, 2020

### Safer at Home Order: Burnett County Impact

On March 24, 2020, Emergency Order #12 Safer at Home Order was issued. The order dictates specific instructions for those residing in Wisconsin and assists in clarifying essential business and governmental operations, among other activities.

The Burnett County Board of Supervisors, has been given fairly broad authority to maintain essential governmental functions, as defined by Burnett County. Therefore, as of this time, we will continue to conduct business as we are today, with a couple exceptions. Currently, we have made it available for the public to set-up appointments and come to the government center. From here on forward, this shall continue to be allowed so long as the business that is being conducted follows the Emergency Order #12 Safer at Home, and the exceptions therein.

Anyone needing to do business at Burnett County buildings should **call ahead** and be prepared to make alternative arrangements. A link to department contact information is at the bottom of this release. **The buildings will be locked and customers with prearranged appointments will be instructed on how to enter the building.**

**\*TRAVEL PAPERS ARE NOT REQUIRED UNDER THIS ORDER\***

Functions remaining open at this time include:

- The Burnett County Circuit Court is open but court dates are changing and can be fluid. Anyone with a court date should check the Wisconsin CCAP system before leaving home or call the number below:

County Circuit Court: 715-349-2149

Mary Hinrichs ext. 2472

Circuit Court Limited Access:

Filings will continue to be processed in all cases via the Wisconsin Court's e-filing System and by mail. The Clerks' service counters will be closed. Paper documents will NOT be accepted in person. Instead, visitors may file documents using the black drop box which says "Payment Drop Box" on the side of it, located outside the Burnett County Government Center, until further order of the Court. Payments will be processed using Wisconsin Courts' payment system (available on the [www.wicourts.gov](http://www.wicourts.gov) website, or via [www.paygov.us](http://www.paygov.us) website). Payments by check or money order will be accepted by mail or in the drop box located outside of the Burnett County Government Center. Cash payments should NOT be placed in the drop box - payers must submit a check or money order if they cannot pay online during this period of extraordinary circumstances.

Email: [Burnett.Clerk@wicourts.gov](mailto:Burnett.Clerk@wicourts.gov)

Wisconsin Circuit Court website: [www.wicourts.gov](http://www.wicourts.gov)

Wisconsin Circuit Court e-filing website: <https://www.wicourts.gov/ecourts/efilecircuit/>

- The Clerk of Courts Office has information on their website for making payments, filing new cases or documents and requesting records.

Clerk of Courts: 715-349-2147

<https://www.burnettcounty.com/index.aspx?nid=238>

- The Burnett County Sheriff's Department and Jail information and guidelines can be found on our website.

Non-Emergency Dispatch: 715-349-2127

Jail/Corrections: 715-349-2128

Administrative Line: 715-349-2121

<https://www.burnettcounty.com/index.aspx?nid=107>

- Human Services functions such as child protective services, adult protective services, crisis services, adult mental health and substance abuse, children long term support, juvenile intake, and economic support will continue in a limited capacity. If you are required to submit documentation to this department, utilize the drop box located at the main entrance of the Government Center.

Health and Human Services: 715-349-7600

<https://www.burnettcounty.com/index.aspx?nid=75>

- Register of Deeds Office – To obtain certified copies of Birth, Marriages and Death records during this time, please submit applications by mail or in the drop box outside of the building. Otherwise, give us a call to discuss other options. For Real Estate Document Recording, please put the documents in an envelope and place in the drop box or submit by mail or e-record. For in person title searches, please contact our office for an appointment.

Register of Deeds: 715-349-2183

<https://www.burnettcounty.com/index.aspx?nid=100>

To order through Official Records Online visit:

<https://www.burnettcounty.com/index.aspx?NID=103>

The goal of the County Board is to maintain the excellent services that residents have come to enjoy, while protecting the safety of our staff and community.

For the latest guidance and to stay informed, visit the CDC's COVID-19 website at [www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus) and the Wisconsin Department of Health Services at [www.dhs.wisconsin.gov/covid-19](http://www.dhs.wisconsin.gov/covid-19).

CONTACT INFORMATION FOR BURNETT COUNTY DEPARTMENTS:

<https://www.burnettcounty.com/index.aspx?NID=8>