

**NON-PLUMBING SANITARY PERMIT APPLICATION – Burnett County, WI**

**Applicant Complete All Sections Below This Line**

**Check Type of Non-Plumbing System/Device; Fee is \$150 for All Types  
A PLOT PLAN MUST BE INCLUDED WITH THIS APPLICATION**

- Privy – Pit Toilet (Must be accompanied by one soil boring from a WI Certified Soil Tester)
- Privy – Vault Toilet (Must specify volume in gallons: \_\_\_\_\_ (Minimum 200 gal))
- Composting Toilet System (Must demonstrate unit is approved for use by WI DSPS)
- Incinerating Toilet Device (Must demonstrate unit is approved for use by WI DSPS)

Property Owner's Name: \_\_\_\_\_

Property Owner's **Mailing** Address: \_\_\_\_\_  
City State Zip

Property **Site** Address: \_\_\_\_\_

Contact's Telephone Number: \_\_\_\_\_

Contact's Email: \_\_\_\_\_

Legal Description of Property: \_\_\_\_\_

Section #: \_\_\_\_\_ Town #: \_\_\_\_\_ N Range #: \_\_\_\_\_ W Town of: \_\_\_\_\_

*\*Attach additional page if needed for lengthy description OR attach a copy of the deed OR attach tax system property page.\**

Tax ID # (1-5 digit number; found on tax statement): \_\_\_\_\_

**AREA BELOW THIS LINE FOR LAND SERVICES STAFF COMMENTS/CONDITIONS ONLY  
THIS PERMIT IS SUBJECT TO ALL CONDITIONS LISTED BELOW:**

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Date of staff site visit: \_\_\_\_\_ Initials of site visit staff: \_\_\_\_\_

PERMIT APPROVED BY LAND SERVICES OFFICIAL: \_\_\_\_\_ DATE: \_\_\_\_\_

**UPON APPROVAL: APPLICANT MUST POST COPY OF  
SIGNED PERMIT APPLICATION IN PLAIN SIGHT**

NPP-21-\_\_\_\_\_ Owner \_\_\_\_\_ Tax ID \_\_\_\_\_

Permit Issued (Date) \_\_\_\_\_

1/4 \_\_\_\_\_ 1/4 Gov't Lot \_\_\_\_\_ Lot \_\_\_\_\_ CSM Vol. \_\_\_\_\_ Pg \_\_\_\_\_ S \_\_\_\_\_ T \_\_\_\_\_ N R \_\_\_\_\_ W

Subdivision \_\_\_\_\_ Floodplain \_\_\_\_\_ Zoning District \_\_\_\_\_

THIS SIDE LAND SERVICES STAFF ONLY - RECEIVED STAMP

Fee Rec: \_\_\_\_\_

**A plot plan drawing is required to be submitted along with this application. The plot plan should be drawn to scale or dimensioned, and shall be on letter or legal size paper with North being at the top of the page. (Show all items below)**

- Property lines, road right-of-ways, and road centerlines including distances to property lines, road right-of-ways and road centerlines for all existing and proposed structures on the parcel. **NOTE: \*special setbacks for privies are shown in Table 1. This table is not an all-inclusive list.**
- Ordinary High Water Mark (OHWM) and distances to it from the proposed structure
- Floodplain and wetland areas/boundaries and distances to them from the proposed structure
- Existing structures on the parcel including all decks/porches/walkways/etc and including any wells; must show dimensions for ALL items. Show distance to nearest structure from proposed system. Show distance to all wells.

**The proposed structure location must be staked prior to submitting this application to the Land Services Department. County staff will do an onsite visit to verify site conditions. If the proposed structure(s) are not staked upon County staff visit, the permit will NOT be issued and it will be returned to the applicant.**

<b>*Additional Setbacks</b>	<b>Well</b>	<b>Building</b>	<b>Lake/Stream</b>	<b>Additional County Setbacks</b>
<b>Open Pit</b>	50 Ft	10 Ft	75 Ft	25 Ft to all <b>side</b> lot lines
<b>Sealed Pit</b>	25 Ft	5 Ft	75 Ft	25 Ft to all <b>side</b> lot lines

**\*\*OWNER OF SYSTEM AGREES TO THE FOLLOWING BY SIGNING THIS APPLICATION\*\***

1. No plumbing will be installed in the privy/non-plumbing sanitary system.
2. No plumbing will be installed on the premises served by the privy unless a code compliant soil absorption system or holding tank exists, or a valid sanitary permit to install such a system has been issued.
3. A privy vault/pit shall maintain minimum setbacks as specified in Table 1 and in the Burnett County Code of Ordinances.
4. Privies for public buildings shall comply with Wis. Adm. Code.
5. Privies/non-plumbing sanitary systems used for one and two-family purposes shall be vented at least one foot above the roof.
6. Privy vaults shall be constructed of watertight plastic, fiberglass, or monolithic concrete. Materials shall comply with intent of SPS 383.20, Wis. Adm. Code.
7. SPS 391.12 Privies – requires the storage chamber of a vault privy to conform with SPS 384.25 requirements. The vault shall have a minimum storage capacity of **200 gallons**.
8. The contents of the pit or vault shall be disposed in accordance with NR 113, Wis. Adm. Code.
9. This agreement shall be binding on the owner, their heirs and assignees.

**THIS APPLICATION CONSTITUTES NOTICE THAT ALL IMPROVEMENTS ARE SUBJECT TO ACCESS AND/OR REVIEW BY THE LOCAL MUNICIPALITY’S TAX ASSESSOR FOR THE PURPOSE OF TAX ASSESSMENT.**

**I (owner) declare that this application (including any accompanying drawings and plans) has been examined by me and to the best of my knowledge and belief it is true, correct and complete. I acknowledge that I am responsible for the detail and accuracy of all information contained in this application (including any accompanying drawings and plans), and I further declare that I recognize that this information provided will be relied upon by Burnett County in determining whether to issue a permit. I further accept all liability that may be a result of Burnett County relying on the information I am providing in this application. I acknowledge that I will abide by all private/public covenants, restrictions, leases and easements which may apply to this parcel. I agree to permit county officials charged with administrating county ordinances or other authorized persons to have access to the above-described premises at any reasonable time for the purpose of inspection.**

**OWNER’S SIGNATURE:** \_\_\_\_\_ (DATE)

SUBMIT COMPLETED APPLICATION, MAPS, PLANS AND FEE TO:

**BURNETT COUNTY LAND SERVICES  
7410 COUNTY ROAD K, #120  
SIREN, WI 54872**

NO EMAIL OR FAX APPLICATIONS WILL BE ACCEPTED. WE ACCEPT CHECK, MONEY ORDER OR CASH PAYMENT. MAKE CHECK PAYABLE TO: BURNETT COUNTY LAND SERVICES.