



Issue 16

County Administration Newsletter

Vision & Stewardship

June 2015

Administration

It's official! Summer is now here! Whether you enjoy gardening, camping, fishing, biking, or just basking in the sun, summer is a time for getting outside and renewing oneself! While we all play a role in serving the public, part of being productive is taking care of oneself. In *Soothing stress: Taking time for yourself makes you a better leader*, Joel Garfinkle writes, "Medical and psychological studies have

shown that when we're worn down by stress and burned out, our openness to new ideas, our ability to connect to others...can be compromised." Garfinkle suggests several ways to generate renewal:

- Take time to be in the present
- Laugh and play
- Plan your future
- Take your vacation

While some of us may find it difficult to take time for ourselves, the rewards of doing so will not only benefit you, but those we work with and more importantly, those we serve. I encourage all of you to enjoy this summer! Get out and take time for you!

-Nate

Airport

SAVE THE DATE. The 4th Annual Gandy Dancer Airshow is scheduled for July 18. This year will be bigger and better than ever with three aerobatic performances, two parachute team jump performances, breakfast, lunch, kids' activities, a 5K race and more. Admission is free. Meals and airplane rides will be available for a fee. The

event is sponsored by many local businesses and vendors. Breakfast, served by the Siren Community Ag Association, starts at 7am and lasts until gone. The airshow begins at

12pm and will be followed by radio controlled aircraft demonstrations. For more info visit <http://www.gandydancerflyindrivein.com/>.



County Clerk

The Office of the County Clerk is responsible for the record keeping of the Burnett County Board of Supervisors meetings and all standing committee meetings.

By Wis. Stat. 59.23(2)(a)(b), this duty directs the County Clerk as follows:

59.23 Clerk.

(2) DUTIES. The clerk shall:

(a) *Board proceedings.* Act as clerk of the board at all of the board's regular, special, limited term, and standing committee meetings; under the direction of the county board chairperson or

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committee chairperson, create the agenda for board meetings; keep and record true minutes of all the proceedings of the board in a format chosen by the clerk, including all committee meetings, either personally or through the clerk's appointee; file in the clerk's office copies of agendas and minutes of board meetings and committee meetings; make regular entries of the board's resolutions and decisions upon all questions; record the vote of each supervisor on any question submitted to the board, if required by any member present; publish ordinances as provided in s. 59.14 (1); and perform all duties prescribed by law or required by the board in connection with its meetings and transactions.

(b) *Recording of proceedings.*

Record at length every resolution adopted, order passed and ordinance enacted by the board.

Before a meeting is held, we must assure that all duties prescribed by law, or required by the Board in connection with its meetings and transactions are completed. This process involves first working with the County Board Chair, Committee Chairpersons, and Administrator to develop a meeting agenda. The agenda must be posted for public viewing no later than 24 hours in advance of a meeting, except in an emergency situation which allows no later than two hours before a meeting, in order to comply with the state open meeting laws. This allows the public to know what will be discussed and/or acted upon at the meeting so they are able to attend if they would like.

The agenda is posted according to law, the meeting is held and the minutes of the proceedings are created and brought back to the next scheduled meeting for that same board or committee for approval. Our office preserves a written and electronic copy following the state's retention schedule of public documents.

These documents are required to be open for viewing to the public. The advances over the years in the electronic world have made it possible to access those documents on the county website at <http://www.burnettcounty.com/Archive.aspx> for viewing without having to come in person to our office. If you don't have access to the website for viewing, a person can still view the documents in our office or request a copy be sent.

Emergency Management

Although each person's needs and abilities are unique, everyone can take important steps to prepare for all kinds of emergencies. By evaluating your own personal needs and making an emergency plan, you can be better prepared for any situation. A commitment to planning today will help you prepare for an emergency situation.

- Consider how a disaster might affect your individual

needs.

- Plan to make it on your own, at least for a period of time. It's possible that you will not have access to a medical facility or drugstore.
- Identify what kind of resources you use on a daily basis and what you might do if they are limited or not available.

CREATE A SUPPORT NETWORK

- If you anticipate needing

assistance during a disaster, talk to family, friends and others who will be part of your personal support network.

- Write down and share each part of your emergency plan with everyone in your support network.
- Make sure everyone knows how you will evacuate your home or workplace and where you will go in case of

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- a disaster.
- Make sure that someone in your network has an extra key to your home and knows where you keep your emergency supplies.

EMERGENCY DOCUMENTS

Include copies of important documents in your emergency supply kits such as family records, medical records, will, deeds, social security number, charge/bank account information and tax records. Keep these documents in a waterproof container for quick and easy access.

- Have copies of your medical

insurance and Medicare cards readily available.

- Keep a list of the style and serial numbers of any medical devices or other life-sustaining devices. Include operating information and instructions.
- Make sure that a friend or family member has copies of these documents.
- Include the names and contact information of your support network, as well as your medical providers.
- If you have a communication disability, make sure your emergency information notes the best way to communicate with you.

MEDICATIONS AND MEDICAL SUPPLIES

If you take medicine or medical treatment on a daily basis, be sure you have what you need to last for at least a week.

- Make a list of prescription and over-the-counter medicines and include dosage. As your medicines or dosages change, keep the list current.
- Talk to your doctor or pharmacist about what else you need to prepare.
- Consider other personal needs such as eyeglasses, hearing aids and hearing aid batteries, wheelchair batteries, and oxygen.

Health & Human Services

BURNETT COUNTY DHHS – PUBLIC HEALTH PASSES REVIEW BY STATE HEALTH OFFICIALS

State health officials announced in May that the Burnett County Department of Health and Human Services (DHHS) – Public Health has successfully passed the state’s health department review. As a result, the Burnett County DHHS – Public Health will maintain their Level II status.

The Wisconsin Department of Health Services is required to formally review the operations of all 88 Wisconsin local health departments at the county or municipality level at least every five years. The review

establishes the health department as a level I, II or III agency. A level I agency meets the minimum requirements and a level III agency meets the maximum requirements established for a local health department.

“Local public health staff help make their community a healthier place in which to live, play, work, and learn,” said Karen McKeown, State Health Officer. “The department has an actively engaged and supportive Board of Health, and does an excellent job of striving to recognize and meet the health needs of the community.”

The Burnett County DHHS –

Public Health provides services important to the community, such as:

- Individual and family services
- Community services
- Environmental health services
- Support of multiple community coalitions

For information about the Burnett County DHHS – Public Health, please visit www.burnettcounty.com or call 715-349-7600.

To stay up-to-date on the Community Health Assessment or for more information about

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any of the coalitions, please visit www.healthyburnett.org.

For information about the state health plan, Healthiest Wisconsin 2020, please visit <http://www.dhs.wisconsin.gov/hw2020/>.

ECONOMIC SUPPORT PROGRAMS AVAILABLE IN BURNETT COUNTY

Burnett County is one of 10 counties that make up the Great Rivers Consortium (GRC). All customers can contact the Great Rivers Call Center at 1-888-283-0012 to report changes to cases, check benefits, process eligibility, complete reviews, etc. Changes can also be reported online via <https://access.wisconsin.gov/>.

Benefits that may be available to you:

Child Care Assistance

The child care subsidy program, Wisconsin Shares, assists low-

income families to pay for childcare services.

Am I eligible for child care assistance?

Childcare assistance is available to low income families who need it for employment, for teen parents in school or working on obtaining a GED, and for families who are in a training program working to improve their employment status. Families must have income below 185% of poverty to be initially eligible, and can continue to be eligible until income exceeds 200% of poverty. Most parents are required to share the cost of childcare through a co-payment .

Medical Assistance and BadgerCare Plus

Medical Assistance and Badger Care Plus are programs designed to provide health care coverage to income eligible individuals and families. Medicaid and Family Planning Only Services are also programs within the area of Medical

Assistance.

SNAP

SNAP is the new name for the improved Food Stamp program in Wisconsin that is designed to help create a healthier Wisconsin. It provides wider access, ease of use, and information about good nutrition.

SNAP benefits are spent using a debit card called the Wisconsin QUEST card. The card is used to purchase food at participating grocery stores.

WHEAP (Wisconsin Home Energy Assistance Program)

The Wisconsin Home Energy Assistance Program (WHEAP) provides eligible low income households with assistance for their home heating and energy costs. This program can offer a one time per heating season (October 1 - May 15) benefit to help with fuel and electrical expenses and is generally paid directly to the fuel or electric supplier. Contact 715-349-7600 to apply.

Forestry and Parks

As many of you may know, the Devils Lake boat ramp was once again destroyed by ice and frost this spring. The ramp actually heaved in the middle of winter before the ice went out. We have replaced this ramp three separate times in the last eight years. It has been frustrating having to tear out and throw

away all the work and materials from past years. For this reason we have decided to try a new product. We have ordered a pre-cast cabled cement ramp to be placed at Devils Lake. This product is called Armortec and is a product of Contech Engineered Solutions. There will be six separate cabled pre-

cast cement mat sections placed on site. Our hope with this product is that if the ramp continues to heave in the future, we will be able to lift the necessary sections, re-grade the site and then reuse the existing mats. Our objective is to save money in the future on

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materials by having the options to reuse our existing mats.

We ordered the mats in late May. There is a 3-4 week waiting period while the mats are built. We are hopeful that the mats will be delivered in mid to late June and that we will be able to get them installed by mid July. I'd like to say by the 4th of July, and we will work to

try to get it done by that time, but I do not want to make any promises. It will all depend on when our mats are delivered.

In the meantime, we have removed the damaged ramp and have graveled it. The ramp is usable, however we understand that it is less than ideal for the amount of use that landing receives. We will continue to level the ramp when it is needed, and will hopefully

have a new one installed before summer's end.

For any organizations or municipalities that are or have had issues with boat ramps in the past and might be interested in obtaining information on this product, please feel free to contact the Burnett County Forest & Parks office. We will gladly share the information with you.

Highway Department

As most of you know, it's our second season of the year, the one where our crews are out repairing the roads that have out-lived their normal life expectancy. This year we will be improving 2.1 miles of CTH E from CTH A to the east county line on McKenzie Lake. The project will be changing two township roads that intersect with CTH E and re-establishing ditch lines and installing new culverts. This project is scheduled to be paved in early to mid July.

The maintenance projects selected this summer are located on CTH F, CTH H and CTH T for a total of 11.8 miles. These three road projects will receive a crack and poly sealant process followed by surface chip seal treatment. This type of treatment process protects the surface of the asphalt for 7-10 years. For CTH H and T we will receive a 70% payment from the

WIS DOT from the 2011 Storm Damage claims that arose from the extra trucks hauling downed timber. CTH C is scheduled for improvement in the near future and will also receive a 70% payment from the WI DOT for the same damage claim.

We were recently awarded two performance based maintenance contracts to perform work on STH 48 and STH 77. These two projects will receive surface treatments in the form of crack and poly filling.

We are currently working on obtaining two discretionary projects that will allow us to rut pave STH 35 from the south county line to Bacon Street located in Siren, WI. The other project is a crack filling project that starts on STH 87 at the Polk County line and proceeds north to STH 48.

We are also working with Meenon and Swiss Townships

on improvements on their infrastructure for a total of 10.3 miles as well as numerous hauling projects for several other townships.

Early this month we had a pleasant surprise when Siren School Bus # 46 pulled into our parking lot. All the children brought in cake for the entire crew, definitely a Kodak moment. The cake had the following inscription: "Thank you for keeping the roads safe and clear during the winter months". This is the second year that this has occurred, always a pleasant surprise and nice gesture.

We would also like to introduce our newest employee to the Highway Department, Mr. Corey Laqua. Corey will be starting within the next couple of weeks. Welcome aboard!

Treasurer

In early June we sent out postcards reminding property owners that the second installment of their 2014 property taxes is due by July 31, 2015. There are several options

for taxpayers to make their payments: in office by check, cash, credit card, electronic check; mail a check; online credit card or electronic check, access through the Burnett

County Treasurer's web page; 1-855-833-4936 for credit cards; or the payment drop box in front of the Government Center.

University of Wisconsin-Extension and Tourism

4-H CAMP COUNSELORS GAIN SKILLS WHILE LEADING YOUTH

We are finalizing plans and accepting registrations for the 2015 Burnett County 4-H Summer Camp. Camp staff selected a theme, Superheroes! Planned activities incorporate learning about teamwork, one's own superhero strengths and abilities, nature, outdoor sports, arts & crafts, and making new friends. The 4-H camp program depends on the dedication of older 4-H youth who return to camp to provide a meaningful experience for younger members.

Over the last few months the 4-H Educator has met with camp staff to provide training about their roles at camp, to

plan camp activities, and to teach how to safely work with younger youth, ensuring the campers' physical, mental and emotional health.

Camp staff can gain the following skills from their experience: leadership, people skills/working with youth; communication, patience/tolerance, responsibility, and teamwork. Training and camp experiences increase their planning, organization, and teamwork skills. Counselors (ages 14-18) mentor a counselor-in-training (ages 12-14) and share the responsibility and workload to ensure campers have a fun and safe time at camp. The teens can use the skills they learned as camp staff in community leadership roles

and future jobs.

We are accepting camp registrations for youth ages 8-11 until June 30th, or as space allows. 4-H membership is not required to attend camp. For more details and registration forms go to: <http://burnett.uwex.edu/2015/05/29/2015-4-h-summer-camp/>.

A similar day camp, called Cloverbud Day Camp, is offered for youth going into kindergarten - second grade. We are accepting registrations until June 30th. Information and registration forms can be found at: <http://burnett.uwex.edu/2015/05/29/2015-cloverbud-day-camp/>.

Zoning/Land Information

Zoning permits are up in 2015 compared to last year.

A new shoreline development guide has been published; it can be found at <http://www.burnettcounty.com/>

[ShorelandGuide](#). As part of the state budget process, the Joint Finance Committee passed a motion to change the shoreland zoning rules. If this motion becomes law, the County will have to make some revisions to the

shoreland ordinance.

Sanitary pumping cards will be sent out in July. At least every three years a sanitary system is required to be inspected.
