



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**

Burnett County Government Center  
August 18, 2010

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**MINUTES**

**CALL TO ORDER** Chairman Awe called the August 18, 2010, meeting of the Infrastructure Committee to order at 9:18 a.m. in Room 165 of the Burnett County Government Center.

**NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**MEMBERS PRESENT** Richard Anderson, Charles Awe, Eldon Freese (9:18 a.m.) Bert Lund, Jr. and Christopher Sybers (9:18 a.m.).

**MEMBERS EXCUSED** Jim Sundquist and Donald Taylor.

**PUBLIC COMMENTS** Richard Costerisan reserved public comments on agenda items 12.d.i.-12.d.iii. Carl Hanson reserved public comments on agenda item 12.d.i. Supervisor Lundberg reserved public comments for agenda item eight.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

**APPROVAL OF MINUTES OF AUGUST 4, 2010, MEETING** Motion to approve the minutes of the August 4, 2010, Infrastructure Committee meeting was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried, voice vote.

**REVIEW OF LOUNGE COMMITTEE POLICY** Emergency Management Director Bobbi Sichta was present to answer questions from the committee about the Burnett County Courthouse Lounge Committee Policy distributed at the July 21, 2010, Infrastructure Committee meeting. The policy formalizes long standing Lounge Committee practices. One change is future replacement of appliances will be requested through the Infrastructure Committee rather than relying on fundraisers. Following discussion, the committee agreed annual, rather than quarterly, reports from the Lounge Committee to the Infrastructure Committee and County Board would be sufficient. Chairman Awe requested changing the reference to the Christmas Party to a Holiday Party. Motion to accept the Burnett County Courthouse Lounge Committee Policy as amended was made by Supervisor Freese, seconded by Supervisor Sybers. Motion carried, voice vote.

**SAFETY CONCERN WITH SOUTH PARKING LOT** Supervisor Freese reviewed his concerns with the south parking lot including confusing access, pot holes, standing water and inadequate signage. Supervisor Freese also expressed concern the exit from the main parking lot is frequently used as an entry and inquired about improved signage for that location. Discussion

ensued on both parking areas and whether the main parking lot needs to be expanded. Following discussion of drainage issues, lighting and the cost of asphalt, the committee directed Highway Commissioner Robert Morehouse to provide an estimate of expanding the main parking lot with gravel and to make recommendations on improved signage.

**STORAGE FOR THE SHERIFF'S DEPARTMENT** Chairman Awe has discussed storage needs with Sheriff Roland. Storage options currently available to the department were reviewed for the committee. Chairman Awe stated storage is an issue for all county agencies, not just the Sheriff's Department and indicated he is working on a set of criteria for county wide storage. Based on cost estimates provided by Maintenance Supervisor Gary Faught, funds currently available for the construction of a Sheriff's Department storage shed would not be sufficient for their needs. Chairman Awe also commented on the evidence room and suggested committee members tour the room to better understand the situation. This item was for discussion only and further work will follow.

**COMMITTEE DISCUSSION ON TREE HARVEST FOR COUNTY PROPERTIES ADJACENT TO THE AIRPORT** Chairman Awe reviewed an aerial map showing two properties owned by Burnett County which are adjacent to the airport. One parcel is 180 acres and the other is 33 acres. The two parcels are within the jurisdiction of the Infrastructure Committee because they are not county forest land or tax deed properties. Chairman Awe reported a harvest plan is being developed by Airport Manager Jeremy Sickler and Forest and Parks Administrator Jason Nichols as the timber on the two parcels is overdue for harvest. Chairman Awe hopes funds generated from the timber sale can be set aside for infrastructure purposes.

#### **AIRPORT DEPARTMENT**

**Year to Date Budget Summary** Mr. Sickler reviewed the submitted Year-to-Date Budget Summary and answered questions from the committee.

#### **Operations Report**

**Consideration of Independent Airport Mechanic** Mr. Sickler reviewed the request from a private individual to establish an aircraft maintenance business at the airport. The individual would like a long term lease on space in a county-owned hangar. Discussion ensued on lease requirements and terms. The committee directed Mr. Sickler to draft a lease for their review at the September 15, 2010, meeting.

**State Road 35/70 Intersection Discussion (Roundabout)** Mr. Sickler reported on the public hearing held on the roundabout proposed for the intersection of State Roads 35/70 north of Siren. The Department of Transportation (DOT) presented three construction options. The DOT favors option #2 which would move the intersection under the approach to the new runway. From the perspective of the airport, Mr. Sickler feels this option would be a hindrance to the airport as aircraft relying on Instrument Landing Systems (ILS) would not be authorized to land. Option #3 would be preferred because it would allow the use of ILS. Discussion ensued on automobile and truck traffic safety, the cost of acquiring land for the roundabout and access to businesses in the area. Supervisor Sybers and Mr. Morehouse prefer option #2 because of traffic safety concerns. The committee noted all of the options can still be revised. Motion to direct Mr. Sickler to approach the Wisconsin Bureau of Aeronautics (WIBOA) about purchase of the land required under option #3 and to get a written statement from the WIBOA of what they are willing to do regarding option #3 was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried, voice vote.

#### **Project Reports**

Fly-In Report Mr. Sickler reported the 2010 Fly-In was a great success. The antique aircraft were very popular and the pilots indicated they would come back again. Attendance at the pancake breakfast almost doubled over 2009 and fuel sales were up.

Airport Advisory Group Update Mr. Sickler reported on the first meeting of the Airport Advisory Group on August 13, 2010. The meeting was organizational and a charter is being developed. The group will meet on the second Friday of the month at 6:00 p.m. to accommodate out of town pilots. The next meeting of the Airport Advisory Group is September 10, 2010.

## **MAINTENANCE DEPARTMENT**

Year to Date Budget Summary There were no questions on the submitted Maintenance Department Budget Performance Report.

Operations Report Mr. Faught reviewed the department Operations Report and answered questions from the committee.

Project Report There were no questions about the submitted Project Report. Mr. Faught reported the storage shed for the Tribal Liaison Officer has not yet been placed. Supervisor Freese reported the Aging and Disability Resource Center (ADRC) Board approved up to \$1,500.00 towards the Americans with Disabilities Act (ADA) compliant cement ramp in front of the government center.

## **HIGHWAY DEPARTMENT**

Year to Date Budget Summary There were no questions on the submitted Highway Department Year to Date Account Classification Report.

Fund Transfer – 2009 to 2010 Mr. Morehouse reviewed the request to carryover revenues from the 2009 department budget to the 2010 department budget. Motion to approve the fund transfer “*leaving a remaining balance*” of \$260,422.38 from the 2009 department budget to the 2010 department budget was made by Supervisor Lund, seconded by Supervisor Sybers. Projects to be funded with carryover funds include the Professional Environmental Consulting Proposal (Cedar) Case 302-07-263397 for \$15,000.00 and the West Marshland Culvert Aid Request for \$35,000.00. Motion carried, voice vote.

Operations Report Mr. Morehouse reviewed the Open Project Status Report and answered questions from the committee. An additional state project has been added for State Road 48 which will generate \$48,000.00 additional revenue.

### **Project Reports**

ATV Route request Chairman Awe reviewed the application from Turf and Tundra ATV Club to designate an ATV route on County Road H from Swanie’s Country Store to East Long Lake Road. Chairman Awe noted this was the first application for a new route since adoption of the Burnett County ATV Ordinance. The intent of the ordinance was to create connectors on short sections of county roads. This application is to create a route and would make a loop. Carl Hansen spoke in favor of the application and reported the Town of Webb Lake is not opposed to County Road H being opened to ATV use. Mr. Hansen also spoke in favor of lowering the speed limit to 25 MPH. Richard Costerisan spoke in favor of the application and noted longer distances had been discussed by the ATV work group. Mr. Costerisan also spoke about economic development benefits of the proposed route. Chairman Awe closed public comments. Discussion ensued on setting precedence by opening 4.5 miles of county road to ATV use, required signage and speed limit issues. The committee can lower speed limits by 10 MPH but an engineering study is required for greater reductions. Motion to approve the application to open an ATV route on County Road H from Swanie’s Country Store to East Long Lake was made by Supervisor Lund, seconded by Supervisor Sybers. Required signs are not in the 2010 budget so the route would not be open until after signs are installed in 2011. Chairman Awe reiterated his concerns

about creating a route on a county road. Motion carried, voice vote. Carl Hanson asked if a fundraiser was permissible to raise funds for the signs. The committee indicated it would be permissible if the funds were given to the township to purchase the signs to be given to the county highway department

West Marshland Culvert Aid Request Approval of the West Marshland Culvert Aid Request was included in the motion to approve the previous Fund Transfer - 2009 to 2010.

Professional Environmental Consulting Proposal (Cedar) Case 302-07-263397 Update Mr. Morehouse updated the committee on the status of the Professional Environmental Consulting (Cedar) Proposal and noted approval of the expenditure was included in the approval of the previous Fund Transfer – 2009 to 2010.

**DISCUSSION RE: HIGHWAY AND REVENUE INCREASES AND MAXIMIZING HIGHWAY DOLLARS** The committee agreed there is shortage of funds for county highway maintenance. Chairman Awe is proposing a thorough review of options to address the challenges facing the county regarding the county highway system. Committee members will research one or two options and report periodically to the committee. The goal is to develop proposals to present to the County Board by June, 2011.

**FUTURE AGENDA ITEMS** Parking lot issues, airport minimum standards and county highway department brainstorming.

**NEXT MEETING DATE** September 15, 2010.

**TENTATIVE ON-SITE PENTA HILL PROPERTY TOUR** Tour of Penta Hill was canceled and will be rescheduled.

**ADJOURN** A motion to adjourn the August 18, 2010, meeting of the Infrastructure Committee was made by Supervisor Lund, seconded by Supervisor Anderson. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:49 a.m.