



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
August 4, 2010

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

CALL TO ORDER Chairman Awe called the August 4, 2010, meeting of the Infrastructure Committee to order at 9:00 a.m. at 8150 State Road 70 in the basement of the Highway Department Office.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Eldon Freese, Bert Lund, Jr., Jim Sundquist, Christopher Sybers (9:05 a.m.) and Donald Taylor.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

APPROVAL OF MINUTES OF JULY 21, 2010, MEETING Motion to approve the minutes of the July 21, 2010, Infrastructure Committee meeting with a change to a sentence under Coverall Salt Storage Building Notice to read "Mr. Morehouse reviewed the letter from the Wisconsin Department of Commerce directing all Cover-All Building owners, *effective immediately*, to cease and desist occupancy ~~immediately~~ *during severe weather* due to structural deficiencies." was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

REQUEST BY OUTSIDE ENTITIES FOR COUNTY PROPERTY The county has a small quantity of excess file cabinets. The Town of Swiss has requested to obtain three file cabinets. The Veterans of Foreign Wars Post #1256 has requested to obtain one file cabinet. Motion to approve requests was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

Christopher Sybers present at 9:05 a.m.

APPROVAL FOR FUNDING OF HANDICAPPED ACCESS TO FRONT ENTRANCE Motion to approve the use of 2010 funds from the Maintenance Department budget (101-12-51600-50821) for an Americans With Disabilities Act (ADA) compliant cement ramp in front of the government center, as a contingency plan, if the Aging Disability and Resource Center (ADRC) funding isn't approved at their August meeting was made by Supervisor Anderson,

seconded by Supervisor Freese. Motion carried, voice vote. The Maintenance Department funds were originally designated for carpeting which will be deferred until 2011.

2011 BUDGET APPROVAL - HIGHWAY DEPARTMENT Highway Commissioner Bob Morehouse and Office Manager Sheila Bristol presented the 2011 department budget and answered questions from the committee. The committee reviewed each page of the budget.

<u>2011 Summary Budget Request</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Net</u>
Highway	\$4,016,808.00	\$5,699,995.00	(\$1,683,187.00)

The county road construction budget is zero. The department has prioritized its capital equipment needs and has budgeted for three vehicles. The department will request 2010 carryover funds to purchase radios in 2011. The committee wanted to know the reason why certain expenses are charged to the Highway Department budget such as liability insurance, electricity, heating, cleaning, and internet that aren't charged to other departments. The dedicated fiber optic line to the government center, required to access New World software, costs over \$400.00 a month. Supervisor Taylor will check with the administrator for answers to committee questions and also about charging expenses for Infrastructure Committee member attendance at conferences and trainings to the Burnett County Board budget instead of the Highway Department budget. The budgeting process, department and committee roles were discussed including the need for a systematic approach to prioritize county-wide programs, roads and capital expenses before the budget process begins. A wheel tax was discussed with the revenues dedicated to road repair and construction. Motion to accept the budget as presented was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried, voice vote.

FUTURE AGENDA ITEMS Overflow parking.

NEXT MEETING DATE Infrastructure Committee meeting, August 18, 2010, at 9:00 a.m.

ADJOURN A motion to adjourn the August 4, 2010, meeting of the Infrastructure Committee was made by Supervisor Taylor, seconded by Supervisor Freese. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:24 a.m.