



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
April 21, 2010

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

CALL TO ORDER Vice-Chairman Eldon Freese called the April 21, 2010, meeting of the Infrastructure Committee to order at 9:08 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Eldon Freese, Bert Lund, Jr., Jim Sundquist, Christopher Sybers and Donald Taylor.

ELECTION OF CHAIR, VICE-CHAIR AND SECRETARY Vice-Chairman Freese opened the nominations for Chair of the Infrastructure Committee. Supervisor Awe was nominated for Chair by Supervisor Anderson. Being there were no other nominations, Supervisor Awe made a motion to close nominations and cast a unanimous ballot. Supervisor Anderson seconded the motion. Motion carried, voice vote. Chairman Awe assumed leadership of the meeting and opened nominations for Vice-Chair. Supervisor Freese was nominated for Vice-Chair by Supervisor Taylor. Being there were no other nominations, Supervisor Anderson made a motion to close nominations and cast a unanimous ballot. Supervisor Freese seconded the motion. Motion carried, voice vote. Chairman Awe opened nominations for Secretary. Supervisor Lund was nominated by Supervisor Freese. Being there were no other nominations, Supervisor Freese made a motion to close nominations and cast a unanimous ballot. Supervisor Anderson seconded the motion. Motion carried, voice vote.

PUBLIC COMMENTS Carl Hanson asked to reserve his public comments about agenda item 12c (ATV Ordinance and Policy). Richard Costerisan asked to reserve his public comments for agenda items 7 (ATV Ordinance Discussions) and 12c (ATV Ordinance and Policy). Duwayne Wiberg asked to reserve his public comments for agenda item 7 (ATV Ordinance Discussions).

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Taylor, seconded by Supervisor Anderson. Motion carried, voice vote.

APPROVAL OF MINUTES OF MARCH 24, MEETING Motion to approve the March 24, 2010, Infrastructure Committee Meeting minutes was made by Supervisor Freese, seconded by Supervisor Sybers. Motion carried, voice vote.

ATV (ALL TERRAIN VEHICLE) ORDINANCE DISCUSSIONS Chairman Awe opened the meeting for public comments. Carl Hanson of Turf and Tundra ATV club expressed concern

about his club being named in the proposed ATV ordinance and policy as being responsible for installation of signs, trail maintenance and repair. Richard Costerisan concurred with Mr. Hanson and also expressed his opinion the ordinance creation process had been too protracted. Dwayne Wiberg spoke about the letter sent by Town of Siren board members to committee members urging them to consider adding a multi-use route for ATVs, walking and biking alongside County Road B as part of the upcoming construction project. Discussion ensued on the value of such a route as well as funding and logistical obstacles. Mr. Costerisan commented on the positive impact ATV owners have on tourism and business. The committee agreed a multi-use trail would have positive benefits for tourism, business and health. Mr. Morehouse reminded the committee and the public, planning for the County Road B project started five years ago. To make changes now would delay the project as well as add costs. Chairman Awe closed public comments.

PUBLIC ART DONATION In a letter received by County Clerk Wanda Hinrichs, the Burnett Area Arts Group (BAAG) offered to donate a piece of public art for display in the Government Center. Chairman Awe is a member of BAAG and clarified details of the donation. The art work will be a public art project involving children and adults and the donation would be permanent. Maintenance Supervisor Gary Faught indicated there was space on the second floor for the display of the art work. Motion to accept the donation of a piece of public art from BAAG and find a suitable location in the Government Center for its display was made by Supervisor Taylor, seconded by Supervisor Anderson. Motion carried, voice vote. Chairman Awe abstained.

PENTA HILL PROPERTY County Administrator Candace Fitzgerald was present to review an opinion issued by Corporation Counsel David Grindell on April 24, 2009, about the ownership of Penta Hill. Essentially no one owns the Penta Hill property and it is an Environmental Protection Agency (EPA) superfund site where cleanup has been ongoing since 2004. The ground at Penta Hill will be permanently polluted due to the presence of contaminated wood chips. As long as the ground is not opened up as it would be with construction of homes and basements, the property could be used for some other purpose. Discussion ensued on locating the towers for the upcoming communications upgrade project at Penta Hill, any possible past or future liability the county would have if it took ownership of Penta Hill and height limitations of installing towers at Penta Hill due to the proximity to the airport. Motion to have the County Administrator research acquiring Penta Hill was made by Supervisor Taylor, seconded by Supervisor Freese. Motion carried, voice vote.

AIRPORT DEPARTMENT

Airport Department and 2009 Annual Reports Airport Manager Jeremy Sickler was present to review the monthly department and 2009 annual report. The monthly report includes a breakout of fuel sales as requested. Mr. Sickler reported the new runway will be nationally published after the final markings have been completed and the tree removal at Amsterdam Slough is done. Chairman Awe expressed his hope the new runway could be published prior to the July "Fly-In," but Mr. Sickler said it was unlikely to happen by that time. Discussion ensued on issues related to the slow fuel pump.

Budget Performance Report There were no questions on the Airport Budget Performance report.

Update on Six Year Development Plan As requested at the March 24, 2010, meeting, Mr. Sickler confirmed \$90,000.00 of county funds remains to be used as the county match for state or federally funded airport projects. Discussion ensued on the best use of the earmarked county funds. Mr. Sickler presented his justification for adding the purchase of snowplow truck to the

list of airport projects to be petitioned. Discussion ensued on the benefits of Mr. Sickler plowing the airport vs. contracting with the Highway Department.

Supervisor Sybers excused himself from the meeting at 10:34 a.m. to appear in court and returned at 10:42 a.m.

Following further discussion of the utilization of internal resources, Supervisor Anderson suggested Mr. Sickler meet with Highway Department Commissioner Robert Morehouse and Ms. Fitzgerald to discuss snow removal at the airport. Mr. Sickler requested clarification of the petitioned project list. Ms. Fitzgerald noted not all projects on the list are necessarily funded. Motion to add a snow plow truck to the list of petitioned projects for the airport was made by Supervisor Freese, seconded by Supervisor Taylor. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Maintenance Department Report Mr. Faught reviewed the monthly department report and answered questions from the committee.

Policy on Unused Property Mr. Faught reported he and County Clerk Wanda Hinrichs are preparing a draft of the Unused Property Policy with the assistance of Chairman Awe. The draft policy will be distributed at the April 23, 2010, Policy Planning meeting and will be a future agenda item for the May 12, 2010, Infrastructure Committee meeting.

Discuss the Use of Public Funds for an Electrical Installation Intended for Private Use Mr. Faught reviewed the decision made at the March 24, 2010 meeting to approve installation of a beverage machine outside the courtroom on the second floor of the Government Center. Mr. Faught reminded the committee they had asked for an update on the installation cost. Because the existing electrical circuit in that area cannot handle the additional load of the beverage machine, additional circuitry will be required. Mr. Faught asked whether the work should be done by a private contractor or by county staff as the proceeds of the sales will go to the lounge committee. Motion to approve the use of county staff to do the electrical installation was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote.

Office Consolidation and Room 170 Mr. Faught reported no formal requests for Room 170 have been received. Ms. Fitzgerald noted discussions about consolidating the Land Use Department offices are only conceptual. The item should remain as a future agenda item. No action was taken.

HIGHWAY DEPARTMENT

Budget Performance Report Mr. Morehouse was present to review the department monthly budget report and answer questions from the committee.

Project Status Report Mr. Morehouse reviewed the Project Status Report and answered questions from the committee.

ATV Ordinance and Policy A draft of the proposed Burnett County All Terrain Vehicle (ATV) Ordinance was distributed at the last meeting. Mr. Morehouse is soliciting input from the committee. Chairman Awe reviewed the background of the ATV policy and ordinance creation for the public and Supervisor Sundquist who is new to the committee. Utility Terrain Vehicles (UTVs) are also included in the policy and ordinance. After Mr. Morehouse, Mr. Hanson and Mr. Costerisan stated their views, Chairman Awe closed the public comments. Motion to have Chairman Awe, Supervisor Sybers, Mr. Morehouse, Mr. Hanson and Mr. Costerisan serve on an AVT ordinance and policy work team was made by Supervisor Anderson, seconded by Supervisor Taylor. Motion carried, voice vote. A work team meeting was scheduled for May 5, 10:00 a.m. at the Burnett County Highway shop office.

2010 Award of SC Oils, Asphalt, Pulverizing Mr. Morehouse reported the results of the bid opening on April 20, 2010, for oils, asphalt and pulverizing.

Asphalt	Asphalt Pavement E-1	Shaping Crew	Tack Coat	Rental Trucks Tri-axle	Rental Trucks Quad-axle
Monarch Paving	\$48.25/ton	\$405.00/hour	\$3.30/gallon	\$77.00/hour	\$80.50/hour
Taylor Paving	\$75/ton includes grading, compacting, trucking, paver, rollers & traffic control				
Bituminous	SC All Grades	CRS-2	CRS-2 Applied		
Flint Hills Resources	\$2.8539/gallon	\$1.7340/gallon			
Meigs Paving	\$2.7835/gallon		\$1.9180.gallon		
Pearson Brothers			\$.17/gallon (application only)		
Pulverizing	Per square yard				
Monarch Paving	0.286				
Kraemer Company	0.257				

Motion to approve the low bids was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote. Supervisor Taylor abstained. Low bids are highlighted in the table.

2010 Spring Road Restrictions Update Mr. Morehouse reported the 2010 Spring Road Restrictions were lifted April 12, 2010. Exemptions (58) to the restrictions had been written. Mr. Morehouse felt the restrictions worked well this year. In the future, corridors may be created to allow more trucking. Discussion ensued on legal signage for towns.

County Road B (CTH) Update and Discussions Mr. Morehouse reported the preliminary estimate for the County Road B project has risen from \$489,000.00 to \$725-750,000.00. Mr. Morehouse plans to apply for additional federal funds rather than reducing the scope of the project or delaying it. No action required at this time.

Wisconsin County Highways Association Summer Road School/Conference June 6-9, 2010 Mr. Morehouse reminded the committee reservations for the Wisconsin County Highways Association Summer Road School/Conference are needed by the end of next week.

FUTURE AGENDA ITEMS Land Use Department office consolidation and Room 170, Unused Property Policy, Airport project list, resolution by Supervisor Sundquist to move the Veterans Service Office, communications towers and ATV policy and ordinance.

NEXT MEETING DATE May 12, 2010.

ADJOURN A motion to adjourn the April 21, 2010, meeting of the Infrastructure Committee was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Awe adjourned the meeting at 12:01 p.m.