



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**

Burnett County Government Center  
September 17, 2008

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**MINUTES**

**CALL TO ORDER** Chairman Carsten Endresen called the September 17, 2008, meeting of the Infrastructure Committee to order at 9:00 a.m. at the Burnett County Government Center, Room 165.

**NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 1984 OPEN MEETING LAW**

**MEMBERS PRESENT** Carsten Endresen, Charles Awe, Harry Patneau, Eldon Freese, Christopher Sybers and Bert Lund, Jr.

**MEMBERS ABSENT** Richard Anderson.

**PUBLIC COMMENTS** None.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Patneau. Motion carried.

**APPROVAL OF MINUTES OF AUGUST 13, 2008 MEETING** Motion to approve the August 13, 2008 minutes with corrections was made by Supervisor Sybers, seconded by Supervisor Freese. Motion carried. The August 13, 2008 minutes will be corrected to show that Supervisor Lund seconded the motions to approve the 2009 Highway Department budget and the 2009 Airport Department budget along with added budgetary requests and Supervisor Freese seconded the motion to approve the purchase of a router by the Highway Department.

**HIGHWAY DEPARTMENT REPORT** The Highway Department report presented by Commissioner Robert Morehouse was accepted by the committee.

**INVASIVE WEEDS NR 40** Mr. Morehouse reported on the meeting he attended in Spooner on August 20, 2008 where testimony was taken on best management practices for control and eradication of invasive species weeds along roadways. Mr. Morehouse reported mowing may be banned for a two year period and the use of herbicides may be required during that period.

**COMMITTEE/HIGHWAY COMMISSION FALL MEETING, OCTOBER 23, 2008** Mr. Morehouse noted Infrastructure Committee members will not be able to attend the meeting in Hayward due to a conflict with the October County Board meeting.

**HIGHWAY DEPARTMENT UPDATE** There were no changes reported.

**MAINTENANCE DEPARTMENT REPORT** The Maintenance Department report presented by Department Supervisor Gary Faught was accepted by the committee.

**HEATING/COOLING IN ROOM 207 – COMPUTER SERVER FOR CONSOLIDATED COURT AUTOMATION PROGRAMS (CCAP)** Mr. Faught reported the CCAP server had been upgraded by CCAP IT personnel without input from Burnett County Maintenance or IT Departments. The upgrade is generating a lot of heat and noise in Room 207; the server needs to be moved or air conditioned. His preference is to relocate the server to Room 301. Questions and discussion ensued. Motion to allow Mr. Faught to work with CCAP to solve the problem as soon as possible was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried.

**FURNITURE GUIDELINES FOR THE GOVERNMENT CENTER** Mr. Faught reviewed the history of the Infrastructure Committee's building furniture guidelines and the increased need to standardize office furniture. Questions and discussion ensued about strengthening the language and clarifying the intent of the guidelines and the approval process. Mr. Faught will incorporate the committee's comments into the guidelines for their review at the next Infrastructure Committee meeting.

**FEBRUARY OPENING OF THE AGING DISABILITY RESOURCE CENTER (ADRC)** Mr. Faught reviewed the placement requirements for the ADRC. The best option on the 1<sup>st</sup> floor is in Rooms 176-185 requiring the relocation of the Land and Water Conservation Department and UW Extension. Mr. Faught reviewed the work required to meet the February 2009 deadline and stated he would like to begin the first week of October. Questions and discussion ensued.

**ONE YEAR CONSTRUCTION/REMODELING MORATORIUM** Mr. Faught requested a one year moratorium on all construction/remodeling within the Government Center while the ADRC and the building needs study are being completed. Questions and discussion ensued about the normal process of approval for construction/remodeling. A motion that any remodeling projects not affected by the ADRC will be closely inspected was made by Supervisor Sybers, seconded by Supervisor Patneau. Motion carried.

**SHERIFF'S DEPARTMENT CAMERA REPLACEMENT GRANT PROCESS** Department Secretary Stacy Hopke and IT Department Director Mark Schultz reviewed the \$25,000 grant the Sheriff's Department has been awarded to upgrade the surveillance camera system. The position of some new cameras requires Infrastructure Committee review. Questions and discussion ensued. A motion to approve the improved security system was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried.

**AIRPORT DEPARTMENT REPORT** The Airport report presented by Airport Manager Jeremy Sickler was accepted by the committee with the note that the security fence project would commence in October rather by August as shown.

**FUTURE AGENDA ITEMS** ADRC, communication tower maintenance and needs study.

**NEXT MEETING DATE** The next regular meeting of the Infrastructure Committee is scheduled for 9 a.m., October 15, 2008, in Room 165.

**ADJOURNMENT** Meeting was adjourned at 11:15 a.m. by Chairman Endresen.