



COUNTY OF BURNETT ADMINISTRATION COMMITTEE

Burnett County Government Center
Room 165
September 20, 2021 – 9:30 a.m.

Burnett County Clerk, 7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX / TTY 715-349-2169

*AMENDED AGENDA

MEMBERS

County Board Supervisors

Don Taylor, Chair
Edgar Peterson, Vice-Chair
Gerald Pardun, Secretary
Don Chell
Gary Lundberg
Jim Paden
Christopher Sybers

DEPARTMENTS

- Administration/Human Resources
- Corporation Counsel
- County Clerk
- County Treasurer
- Economic Development
- Information Technology
- Register of Deeds

1. Call to Order
2. Notice Posted in Accordance to Wis. Stat. 19.84 Open Meeting Law
3. Public Comments
4. Approval of Agenda Order
5. Approval of Minutes of August 16, 2021, Meeting
6. Department Manager Reports Submitted
 - a. County Clerk
 - b. Treasurer
 - c. Register of Deeds
 - d. Information Technology
 - e. Corporation Counsel
 - f. Economic Development
7. Administration/Human Resources
 - a. Department Manager Budget Report
 - b. Request to Approve Refilling the Vacant Corrections/Communications Officer Position in the Sheriff's Department due to the Resignation of Gregory Norman
 - c. Request to Approve Refilling the Vacant Corrections/Communications Officer Position in the Sheriff's Department due to the Resignation of Cassidy Lee
 - d. Request to Approve Refilling the Vacant Social Worker Position in the Health and Human Services Department Children and Families Unit due to the Resignation of Holly Jensen
 - e. Request to Approve Refilling the Vacant Case Manager Position in the Health and Human Services Department Behavior Health Unit due to the Resignation of Renae Wright
 - f. *Request to Approve Filling the Conservation Technician (Previously Conservation Specialist) Position due to the Resignation of Paul Cook
 - g. Discuss and Approve Utilization of Tax ID #359, 20430 State Road 87, Town of Anderson for the Highway Department Salt Shed
 - h. Public Safety Facility Project Update
 - i. Administrator Update
8. Approval: Accounts Payable, County Board and Non-County Board Per-Diem and Expenses
9. Resolution – Authorizing the Issuance of a Tax Deed – Voyager Village Lots
10. Resolution – Authorizing the Issuance of a Tax Deed
11. Set Minimum Bid Amounts for Sale of Tax Deed Parcels
12. Review and Recommend 2022 Budget to County Board
13. Motion to go into Closed Session Pursuant to Wis. Stats. 19.85(1)(c) to Discuss an Employee Issue
14. Motion to Reconvene into Open Session
15. Any Action Deemed Necessary from Closed Session Discussion
16. Future Agenda Items
17. Next Meeting Date: Monday, October 18, 2021
18. Adjournment

SEE VIRTUAL ATTENDANCE INFORMATION ON PAGE 2

Burnett County Government will continue to follow current CDC guidelines with all employees and public while in any building owned by Burnett County. We continue to encourage audio participation for county meetings using ZOOM. If you would like to make public comment while participating by ZOOM, please call the office of the County Clerk at 1-715-349-2173 or email to: clerksoffice@burnettcounty.org

Posted 09/15/2021
*Re-posted 09/17/2021

Persons requiring an interpreter, materials in alternate format or other accommodations to access this meeting are encouraged to contact the Burnett County Clerk at least 48 hours prior to the meeting.

For Access to real time audio of the committee meeting during COVID-19, choose one of the following options.

- **If you are using a computer to access this meeting, click the link below.**
<https://us06web.zoom.us/j/82063623545?pwd=RDhHNStHUUnNPZXpqSEIRVknNWWkFCUT09>
- **One tap mobile.**
13126266799,,82063623545#,,, *460959#
- **Dial by telephone.**
1-312-626-6799

Meeting ID: 820 6362 3545

Password: 460959

Posted 09/15/2021

*Re-posted 09/17/2021

Persons requiring an interpreter, materials in alternate format or other accommodations to access this meeting are encouraged to contact the Burnett County Clerk at least 48 hours prior to the meeting.