



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**  
Burnett County Government Center  
7410 County Road K, Siren  
Room #165

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## MINUTES

Infrastructure Committee  
November 6, 2020

**MEMBERS PRESENT** Chuck Awe, Emmett Byrne, Bert Lund, Jr., Ramona Moody (conference call), Don Taylor and Jim Pearson.

### **NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**CALL TO ORDER** Chairman Awe called the September 9, 2020, meeting of the Infrastructure Committee to order at the Burnett County Government Center, Room 165 at 9:30 a.m.

**PUBLIC COMMENTS** Chairman Awe recognized the veterans on the committee in honor of Veterans Day; Emmett Byrne, Donald Taylor, Bert Lund, Gary Faught and Chuck Awe.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

**APPROVAL OF MINUTES OF SEPTEMBER 9, 2020, MEETING** Motion to approve the minutes of the September 9, 2020, meeting as submitted was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote.

**PRESENTATION/DISCUSSION BY WISCONSIN BUREAU OF AERONAUTICS AND ENGINEERS FROM MSA** Josh Holbrook a Program Manager for the Wisconsin Bureau of Aeronautics and Ryan Falch, an Engineer for MSA, presented to the committee. Mr. Falch updated the committee on the completed runway project. Administrator Nate Ehalt explained we try to keep our expenses as low as possible on these projects. The focus is how to bring traffic into the airport in the most effective and efficient way. Mr. Holbrook explained the six-year plan and the \$150,000.00 entitlement we receive from the FAA each year. The county has four years to spend the entitlement. The six-year plan includes projects for 2021 – 2026. Committee discussion ensued.

### **AIRPORT DEPARTMENT**

**Budget Performance Report** The Airport Budget Performance Report was submitted and reviewed.

**Operational Report** Administrator Nate Ehalt answered committee questions. He stated the fuel delivery is being delayed due to staffing shortages because of COVID.

**Project Report** Mr. Ehalt answered committee questions. Mr. Ehalt noted one of the projects is upgrading fuel mechanics.

## **MAINTENANCE DEPARTMENT REPORT**

**Budget Performance Report** Maintenance Supervisor Gary Faught reviewed his budget performance report.

**Operational Report** Mr. Faught reviewed his submitted report and answered committee questions. Mr. Faught installed more sneeze guards at the Clerk of Courts office and the public health area. Larsen Elevator replaced a door pulley arm bracket for the jail elevator. Johnson Controls troubleshot problems with the radiant heat panel pneumatic valves and controls, which they took care of.

**Project Report** Mr. Faught reviewed his project report and answered committee questions. The remodel of the Clerk of Court counter window is on ongoing project.

## **HIGHWAY DEPARTMENT**

**Budget Performance Report** Highway Commissioner Mike Hoefs reviewed his budget performance report. At this time, there is \$1,000,000.00 of outstanding bills to collect. The total expenses for 2020 year to date is \$1,149,527.28 with a budget of \$1,200,000.00.

**Operational Report** Mr. Hoefs reviewed the operational report and answered committee questions. There are currently two positions that have been vacated due to retirements. Applications are being reviewed to fill the positions. Mr. Hoefs explained the plan for critical operations due to COVID-19. He is creating a roster of volunteers to work if there is a staff shortage to plow roads. Mr. Hoefs is working with the Towns Association and the Health Department. The Department of Transportation has committed \$250,000.00 to construct a salt shed in Grantsburg in 2021. Mr. Hoefs is currently stocked up on salt and sand for the winter.

**Project Report** Mr. Hoefs reviewed the submitted project status report and answered committee questions. The Yellow Lake Bridge replacement project preliminary designs are complete which accounts for decisions made from public input. The bridge on North Williams Road has a failed timber pile in the center pier. This was discovered during a recent inspection of the bridge by the county's bridge engineer from Cedar Corp. The load posting may need to be lowered as a result from 20 tons to 10 tons. The current plan is to rehabilitate the bridge in 2021 with a grant received by the Town of Wood River.

**Accept the Resignation of Dennis Chell and Approve Filling the Vacant Highway Maintenance Position** Motion to accept the resignation of Dennis Chell and approve filling the vacant Highway Maintenance position was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote.

**Accept the Resignation of Michael Hopp and Approve Filling the Vacant Highway Maintenance Position** Motion to accept the resignation of Michael Hopp and approve filling the vacant Highway Maintenance position was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote.

**FUTURE AGENDA ITEMS** Discussion on county policy when the town closes ATV trails due to maintenance expenses.

**NEXT MEETING DATE** December 9, 2020.

**ADJOURNMENT** Motion to adjourn was made by Supervisor Pearson, seconded by Supervisor Johnson. Motion carried, voice vote. Chairman Awe adjourned the meeting at 10:52 a.m.