



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center
7410 County Road K, Siren
Room #165

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee
August 12, 2020

MEMBERS PRESENT Chuck Awe, Emmett Byrne, Duane Johnson, Bert Lund, Jr., Ramona Moody, Don Taylor and Jim Pearson.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

CALL TO ORDER Chairman Awe called the August 12, 2020, meeting of the Infrastructure Committee to order at the Burnett County Government Center, Room 165 at 9:30 a.m.

PUBLIC COMMENTS There were none.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF JULY 8, 2020, MEETING Motion to approve the minutes of the July 8, 2020, meeting as submitted was made by Supervisor Moody, seconded by Supervisor Lund. Motion carried, voice vote.

AIRPORT DEPARTMENT

Budget Performance Report The Airport Budget Performance Report was submitted and reviewed.

Operational Report Administrator Nate Ehalt answered committee questions.

Project Report Mr. Ehalt answered committee questions. Mr. Ehalt stated they would be auditing hangar space this fall. There will be a discussion with North Memorial regarding Hangar 22 and if they will be constructing a new hangar. The time trials are still going forward in September at this time.

MAINTENANCE DEPARTMENT REPORT

Budget Performance Report Maintenance Supervisor Gary Faught reviewed his budget performance report.

Operational Report Mr. Faught reviewed his submitted report and answered committee questions. There was a clogged sewer line in the basement. They set up for a jury trial in July, which was then postponed.

Project Report Mr. Faught reviewed his project report and answered committee questions.

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HIGHWAY DEPARTMENT

Budget Performance Report Highway Commissioner Mike Hoefs reviewed his budget performance report.

Operational Report Mr. Hoefs reviewed the operational report and answered committee questions. They had a professional evaluation on the shed with the peeling paint issues.

Project Report Mr. Hoefs reviewed the submitted project status report and answered committee questions. The paving projects have been completed for the year and seal coating will be completed in two weeks. There is a public information meeting at the highway facility on August 20, 2020, at 4:00 p.m. regarding the Yellow Lake Road bridge replacement project.

APPROVAL TO REFILL THE HIGHWAY DEPARTMENT PARTS AND INVENTORY SPECIALIST POSITION VACATED BY THE UPCOMING RETIREMENT OF JEFF CHELL Motion to approve refilling the Highway Department Parts and Inventory Specialist Position vacated by the upcoming retirement of Jeff Chell was made by Supervisor Taylor, seconded by Supervisor Johnson. Motion carried, voice vote.

ATV/UTV POLICY REVIEW Supervisor Moody stated she went to the Town of Anderson board meeting and they would like to request opening County Trunk Highway O for ATV/UTV use. Mr. Hoefs explained he conducted several traffic studies and it had been decided not to open any segment of gravel road due to maintenance. Supervisor Awe questioned if they would be willing to maintain it and not charge the county. Mr. Hoefs suggested the Town of Anderson should fill out the proper form for the request. Chairman Awe suggested there should be a motion on the decision.

Motion to recommend the request for opening all of County Trunk Highway O for ATV/UTV travel was made by Supervisor Moody, seconded by Supervisor Johnson. Discussion ensued on whether the gravel roads are open in the Town of Anderson. Motion to amend the original motion contingent upon the Town of Anderson gravel roads being open to ATVs/UTVs was made by Supervisor Johnson, seconded by Supervisor Byrne. Motion carried, voice vote. Original motion with amendment carried, voice vote.

ADMINISTRATION FEE PRESENTATION AND DISCUSSION Highway Department roadwork charges shall be based on direct labor, equipment usage, material usage and indirect expenses. The administrative fee would raise from 2% to 4.56%. The hourly shop labor rate with overhead included would be approximately \$70.00 per hour. The committee discussed the presentation given by Mr. Hoefs. There were concerns the departments were not aware of the policy change for the 2021 budgets.

FUTURE AGENDA ITEMS There were none.

NEXT MEETING DATE September 9, 2020.

ADJOURNMENT Motion to adjourn was made by Supervisor Johnson, seconded by Supervisor Taylor. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:05 a.m.