



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**  
Burnett County Government Center  
7410 County Road K, Siren  
Room #165

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## MINUTES

Infrastructure Committee  
September 11, 2019

**MEMBERS PRESENT** Jeremy Gronski, Bert Lund Jr., Jim Paden, Emmett Byrne and Christopher Sybers (10:13 a.m.).

**EXCUSED** Duane Johnson and Sid Sherstad.

### **NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**CALL TO ORDER** Chairman Gronski called the September 11, 2019, meeting of the Infrastructure Committee to order at the Burnett County Government Center, Room 165 at 9:30 a.m.

**PUBLIC COMMENTS** There were no public comments.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order as presented was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

**APPROVAL OF MINUTES OF AUGUST 14, 2019, MEETING** Motion to approve the minutes of the August 14, 2019, meeting as submitted was made by Supervisor Paden, seconded by Supervisor Byrne. Motion carried, voice vote.

**JAIL PLANNING STUDY DISCUSSION AND APPROVAL** Administrator Ehalt reviewed the BWBR Architects, Inc. and Kuehny Architects proposal of design services for the planning study to assist Burnett County in assessing the feasibility of developing a new jail and Sheriff's Department. The cost of the study will be \$34,500.00. With the proposed jail structure you would be able to add on if need be. Some of the space could be used for inmate programs and reform. Chief Deputy Jameson Wiltrout stated we cannot accommodate inmates on Huber with the current jail. Motion to approve the jail expansion contract and forward to Administration Committee for discussion and approval was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

### **AIRPORT DEPARTMENT**

**Budget Performance Report** The Airport Budget Performance Report was submitted and reviewed. Administrator Ehalt commented they will be adding a used fleet vehicle to the 2020 budget. They would then have three courtesy cars for people who are flying in to use.

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**Operational Report** There will be some tree clearing done in October South of Midtown Road and across from the airport.

**Project Report** Administrator Nate Ehalt updated the committee on the runway project and answered committee questions. The final surface on the runway was completed last week and the final walk through will be Monday.

#### **MAINTENANCE DEPARTMENT REPORT**

**Budget Performance Report** Maintenance Supervisor Gary Faught reviewed his budget performance report.

**Operational Report** Mr. Faught reviewed his submitted report and answered committee questions. The cracked vent pipe for the urinal in Cell Block 316 was leaking so they cleared the line and the pipe was replaced. The pond lift station controls are now working properly after replacing a motor starter relay.

**Project Report** Mr. Faught reviewed his project report and answered committee questions.

#### **HIGHWAY DEPARTMENT**

**Budget Performance Report** Highway Commissioner Mike Hoefs reviewed his budget performance report. The largest expense will be paving costs, which will be done next month.

**Operational Report** Mr. Hoefs reviewed the operational report and answered committee questions. The LTE from the Forest and Parks Department will be assisting with some highway projects. Salt is being ordered for the next season. The Department of Transportation (DOT) is requiring flagger certification for all flaggers.

**Project Report** Mr. Hoefs reviewed the submitted project status report and answered committee questions. They are continuing to work on crack and chip sealing and ditch mowing. The paving will be completed in mid-October for County Trunk Highway H. Consultant selection for the County Road B bridge rehab project and County Road D reconstruction is still in process.

Chairman Gronski reviewed financial options for the Transportation - Capital Improvement Plan.

**FUTURE AGENDA ITEMS** Jail tour, financial options for the Transportation - Capital Improvement Plan.

**NEXT MEETING** October 9, 2019.

**ADJOURN** Motion to adjourn was made by Supervisor Paden, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 10:51 a.m.