



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center
7410 County Road K, Siren
Room #165

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee
August 14, 2019

MEMBERS PRESENT Jeremy Gronski, Bert Lund Jr., Duane Johnson, Jim Paden, Emmett Byrne and Christopher Sybers.

EXCUSED Rick Anderson.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

CALL TO ORDER Chairman Gronski called the August 14, 2019, meeting of the Infrastructure Committee to order at the Burnett County Government Center, Room 165 at 9:30 a.m.

PUBLIC COMMENTS There were no public comments.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order as presented was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF JULY 10, 2019, MEETING Motion to approve the minutes of the July 10, 2019, meeting as submitted was made by Supervisor Paden, seconded by Supervisor Johnson. Motion carried, voice vote.

AIRPORT DEPARTMENT

Budget Performance Report The Airport Budget Performance Report was submitted and Administrator Nate Ehalt stated the budget is on target. The expenses next month will be high due to resurfacing a runway. Fuel sales were the highest we have ever seen in the month of July.

Operational Report Administrator Ehalt states there will be no drag races this fall due to the new surface. The airshow was not as successful this year due to the weather.

Project Report Administrator Nate Ehalt updated the committee on the runway project and answered committee questions.

2020 Budget Proposal Request Mr. Ehalt stated they are waiting for a quote on updating the fuel reels to be electric mechanical retractors at a potential cost of \$12,000.00 - \$15,000.00 charged to the capital improvement fund.

<u>2020 Budget Summary Request</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Net</u>
Airport	\$262,026.00	\$314,239.00	(\$52,213.00)

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Motion to recommend approval of the 2020 Airport Department budget proposal request was made by Supervisor Sybers, seconded by Supervisor Johnson. Motion carried, voice vote.

MAINTENANCE DEPARTMENT REPORT

Budget Performance Report Maintenance Supervisor Gary Faught reviewed his budget performance report.

Operational Report Mr. Faught reviewed his submitted report and answered committee questions.

Project Report Mr. Faught reviewed his project report and answered committee questions.

2020 Budget Proposal Request. Administrator Ehalt commented County Road K would not be paved next year due to the determination of some public safety projects that are being considered. The horseshoe drive re-pavement and line/curb painting is no longer needed. Mr. Faught stated he would be replacing the main water pump for the building which is budgeted for \$11,500.00 and the jail shower lining rehab project would be \$36,000.00.

<u>2020 Budget Summary Request</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Net</u>
Maintenance	\$2,172.00	\$607,987.00	(\$605,815.00)

Motion to recommend approval of the 2020 Maintenance Department budget proposal request was made by Supervisor Sybers, seconded by Supervisor Byrne. Motion carried, voice vote.

HIGHWAY DEPARTMENT

Budget Performance Report Highway Commissioner Mike Hoefs reviewed his budget performance report.

Operational Report Mr. Hoefs reviewed the operational report and answered committee questions. The highway department spent a lot of time on crack sealing last month. They will be seal coating 32 miles of county trunk highways and 28 miles of town and village streets. Two proposals were received for the County Road B bridge rehabilitation project (deck replacement), and seven proposals for the County Road D recondition project from County Road M to South Williams Road. The Yellow Lake Road Bridge replacement received five proposals. Supervisors Sybers and Gronski volunteered to be part of the committee to review proposals for these projects and select a consultant.

Project Report Mr. Hoefs reviewed the submitted project status report and answered committee questions. Paving is scheduled in mid-October for County Road H from County Road G to Gaslyn Creek Road and County Road H from County Road B to Oak Road.

2020 Budget Proposal Request Mr. Hoefs stated he has been able to trim the levy by watching the expenses and would like to continue to trim the levy. Administrator Ehalt commented he has looked at the five-year trends. The 2013 John Deere 724K Loader is the most used piece of equipment and has approximately 6,000 hours with a trade-in value of \$115,000.00. The total for a new loader with trade-in is \$143,900.00. Mr. Hoefs has received quotes for some new trucks and/or vans. Mr. Ehalt would like to have caveat conversation regarding the replacement of the truck or discuss transferring the vehicle to another department. Other capital equipment requests are a spray patcher (purchased from Polk County), heated oil storage tank for spray patcher, message boards for pickup trucks and washer/dryer for the highway shop instead of using a vendor.

<u>2020 Budget Summary Request</u>	<u>Revenues</u>	<u>Expenses</u>	<u>Net</u>
Highway	\$6,211,596.00	\$6,211,596.00	\$0.00

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Motion to recommend approval of the 2020 Highway Department budget proposal request was made by Supervisor Johnson, seconded by Supervisor Sybers. Motion carried, voice vote.

FUTURE AGENDA ITEMS Financial options for capital improvement plan, public safety jail study and new salt shed.

NEXT MEETING September 11, 2019.

ADJOURN Motion to adjourn was made by Supervisor Paden, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 10:26 a.m.