



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
April 15, 2009

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MINUTES

CALL TO ORDER Chairman Carsten Endresen called the April 15, 2009, meeting of the Infrastructure Committee to order at 9:00 a.m. at the Burnett County Government Center, Room 162.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Carsten Endresen, Charles Awe, Christopher Sybers, Eldon Freese and Harry Patneau.

MEMBERS EXCUSED Bert Lund, Jr.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Awe, seconded by Supervisor Sybers. Motion carried, voice vote.

APPROVAL OF MINUTES MARCH 25, 2009, MEETING Motion to approve the March 25, 2009, minutes was made by Supervisor Anderson, seconded by Supervisor Awe. Motion carried, voice vote.

MAINTENANCE DEPARTMENT REPORT Maintenance Department Supervisor Gary Faught reviewed the monthly department and budget performance reports and answered questions from the committee. Supervisor Awe had questions about individual line items showing overages at this point in the year. Supervisor Freese commented about the answering system in the building and confusion about holiday building closures. Because Good Friday is not a federal or state holiday the public may not understand why the building is closed. Discussion included departmental choices of “live” phone attendants vs. automated call centers and whether a central phone number for the government center was needed. Mr. Faught explained the afterhours and holiday capabilities of the phone system. Further discussion of the phone system messaging options will be a future agenda item.

AIRPORT DEPARTMENT REPORT Airport Manager Jeremy Sickler reviewed the monthly department and budget performance report and answered questions from the committee. Mr. Sickler noted 2008 was the highest revenue year for airport fuel sales. Discussion included the possibility of the second “Fly In”, possibly in conjunction with the Dairy Breakfast in June.

AIRPORT EXPANSION UPDATE Chairman Endresen and Mr. Sickler reported on their meetings in Madison with the Wisconsin Bureau of Aeronautics (WBOA). Final Department of Natural Resources (DNR) concurrence has been received. WBOA will solicit bids later in April. Airport expansion work should begin around July 1. Discussion included effect of the construction on the scheduled July "Fly In" and the construction of the roundabout at the intersection of State Roads 35 and 70. Supervisor Awe had questions about the \$.5 million increased cost of the project since the 2006 estimates. Since 2006 the costs of asphalt and additional storm water and erosion control requirements from the DNR have increased. Supervisor Awe requested more information at the committee level as the project proceeds.

HIGHWAY DEPARTMENT

Open Project Status Report The Highway Department Open Project Report submitted by Highway Commissioner Robert Morehouse was accepted by the committee. Mr. Morehouse reported county road maintenance projects started last week. Discussion included specific projects and the severity of asphalt cracking this winter probably due to the wet fall. Mr. Morehouse reported on the positive qualities of the new warm mix asphalt technique.

Budget Performance Report Mr. Morehouse reviewed the budget performance report.

Request for Proposal Awards Mr. Morehouse reviewed the results of the bid opening for 2009 equipment purchases. Bid opening was held April 13, 2009, at the Burnett County Highway Department for one Skid Steer loader and attachments, one tandem axle trailer, one crew cab pickup and one truck conveyor. Low bid for the Skid Steer loader and attachments was from Nortrax for \$49,432.00. A motion to accept the low bid on the Skid Steer loader and attachments was made by Supervisor Sybers, seconded by Supervisor Freese. Mr. Morehouse reported he had withdrawn the request for bids for the tandem axle trailer and notified bidders. He will advertise for bids again with increased specifications. Low bid for the crew cab pickup was from Fiedler Ford for a Ford F150 4-door pickup at \$25,350.00. A motion to accept the low bid for the crew cab pickup was made by Supervisor Sybers, seconded by Supervisor Patneade. Low bid for the truck conveyor was from Monroe for \$9,066.00. A motion to accept the low bid for the truck conveyor was made by Supervisor Sybers, seconded by Supervisor Patneade. Three motions carried, voice vote.

SPRING COMMITTEE/COMMISSIONER MEETING – HAYWARD, MAY 25, 2009

Supervisor Freese questioned this date as May 25 is Memorial Day. Mr. Morehouse will confirm and notify the committee.

SUMMER HIGHWAY CONFERENCE: WISCONSIN DELLS, JUNE 8-10, 2009

Supervisors Lund, Anderson and Sybers will attend. Mr. Morehouse provided registration packets.

REQUEST FROM TRADE LAKE TOWNSHIP – SPEED ZONE EXTENSION, CTH Z

Mr. Morehouse updated the committee on the request from Trade Lake Township to extend the reduced speed limit on CTH Z for the entire length of the road. Mr. Morehouse expects a negative response from the State Traffic Engineer and is waiting for a letter before responding to the town.

Supervisor Awe asked for an update on invasive species control. Mr. Morehouse reported the DNR has backed off somewhat on their control proposals but have not developed best management practices yet. Discussion included effect of invasive species control on town practices. Mr. Morehouse will be attending training for his Karner Butterfly re-certification.

FUTURE AGENDA ITEMS Government Center phone system messaging, tandem axle trailer bids, oil bids and the spring road tour.

NEXT MEETING DATE May 20, 2009, at Highway Department.

ADJOURN Chairman Endresen adjourned the meeting at 10:25 a.m.