



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center
7410 County Road K, Siren
Room #165

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee
March 14, 2018

MEMBERS PRESENT Charles Awe, Jeremy Gronski, Jim Paden, Bert Lund Jr. and Christopher Sybers.

MEMBERS EXCUSED Richard Anderson and Emmett Byrne.

CALL TO ORDER Chairman Gronski called the March 14, 2018, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center Room 165.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS There were no public comments.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order as presented was made by Supervisor Lund, seconded by Supervisor Awe. Motion carried, voice vote.

APPROVAL OF MINUTES OF FEBRUARY 14, 2018, MEETING Motion to approve the minutes of the January 10, 2018, as submitted was made by Supervisor Paden, seconded by Supervisor Lund. Motion carried, voice vote.

REQUEST FOR COUNTY BOARD ROOM MODIFICATIONS – JUDGE MOGEN Judge Mogen addressed the committee with the request for modifications to the county board room. The first was a U shape modification added to accommodate the use of the board room as a court room. Judge Mogen had conversation with CCAP on the requirements and approvals to modify for electronic use and approve direct access to the board room for file use electronically. With frequent visits by reserve judges, the county board room is being utilized more and more for court cases. Judge Mogen also requested to look at remodeling and relocating offices on the second floor to better accommodate the needs of the court offices and associated departments. The need for a second official court room and putting necessary safety features in place are much needed. The modification to the now county board room will temporarily fill the need of the second courtroom and the long term plan will be to have a second “real” court room with CCAP equipment installed. Administrator Ehalt requested direction from the committee if he should first look at the redesign of the board room to better utilize that room. After the suggestion Room 165 may work better with modification done, Judge Mogen reiterated the request is for the county board room to be modified as that venue was more fitting for a court setting. Mr. Ehalt

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will work with the Judge Mogen over the next couple weeks and put together a document noting needs and requirements and bring back to the committee.

TIME TRIAL PROPOSAL REQUEST FOR APPROVAL Karolyn Kroll, Tim Baxter and Mark Pettis, Jr. thanked the committee for their support with the 2017 Time Trial events held at the airport. The first date for 2018 is scheduled for May 12, 2018, and will include a swap meet and car show. A substantial amount of the money raised at this event is put back into the community in various ways. There have been no problems with this event in the past. The tentative second event of the summer is scheduled for September 15, 2018. Both events start at 10:00 a.m. Motion to approve May 12 and September 15, 2018, for the Time Trials was made by Supervisor Sybers, seconded by Supervisor Awe. Motion carried, voice vote.

AIRPORT DEPARTMENT

Budget Report Operations Supervisor Chuck Schultz and County Administrator Nathan Ehalt provided information on the large airport tractor needing to be fixed, which will impact the budget in some regard. There is no estimate at this time.

Operational Report Mr. Schultz reported nothing for operations update at this time.

Project Report Mr. Ehalt noted the engineers for the 2019 runway project will be meeting soon with Mr. Schultz and Mr. Ehalt. MSA has been working with the county in preparation of the project including the tree cutting necessary to be done in order to complete the runway project.

MAINTENANCE DEPARTMENT REPORT

Budget Report Maintenance Supervisor Gary Faught reviewed his budget performance report.

Operational Report Mr. Faught reviewed his submitted report. Mr. Faught has concerns on the water use dramatic increase noted over the past few months. Mr. Faught had conversation with Jail Administrator Mark Schmidt and the water usage seems to have returned to normal.

Project Report Mr. Faught reviewed his submitted project report.

UPDATE ON FIRST FLOOR REMODEL Administrator Ehalt updated the committee on the first floor remodel noting it is nearly complete and next month he will provide a final cost analysis for the project.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Michael Hoefs reviewed his budget report. Mr. Hoefs expanded on the winter maintenance cost to date being \$267,000.00; last year was \$217,000.00 at the same time. This is a 23 percent increase in costs over last year. There is no real concern over this expense as it is known each winter will be different. The special program budget for 2017 was \$991,000.00 and is estimated to come in at \$900,000.00. The road limits were posted on Monday, March 12, 2018.

Operational Report Mr. Hoefs reviewed his operational report. He is hopeful the employee on medical leave will be back full-time in April. Mr. Hoefs will be accepting employment applications for the summer intern program. His plan is to hire six workers for the 2018 summer seasonal work.

Project Report Mr. Hoefs reviewed his submitted project status report. Mr. Hoefs noted the County Road H relocation project is slightly behind on the initial timeline schedule, but he isn't concerned at this point. He has requested a detailed timeline be provided by the project engineers, MSA.

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Discussion/Decision on Cat Grader Repair Mr. Hoefs doesn't have all the information to date necessary to make a decision on this item and would like to bring it back to committee next month.

Discussion/Decision on Wisconsin County Highway Association (WCHA) Succession Plan Mr. Hoefs says they are looking at establishing a work group and are soliciting anyone from county committees who would like to be on the work group.

FUTURE AGENDA ITEMS Jail, court room and county board room discussion and future priority projects.

NEXT MEETING DATE April 11, 2018.

ADJOURN Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Sybers. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 11:07 a.m.