



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**  
Burnett County Government Center  
7410 County Road K, Siren  
Room #165

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

---

## MINUTES

Infrastructure Committee  
February 14, 2018

**MEMBERS PRESENT** Charles Awe, Emmett Byrne, Jeremy Gronski, Jim Paden, Bert Lund Jr., Christopher Sybers and Richard Anderson.

**CALL TO ORDER** Chairman Gronski called the February 14, 2018, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center Room 165.

### **NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**PUBLIC COMMENTS** There were no public comments.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order as presented was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

**APPROVAL OF MINUTES OF JANUARY 10, 2018, MEETING** Motion to approve the minutes of the January 10, 2018, as submitted was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

### **AIRPORT DEPARTMENT**

**Budget Report** Operations Supervisor Chuck Schultz and County Administrator Nathan Ehalt answered questions from the committee.

**Operational Report** Mr. Schultz reported fuel sales are good and the privately run maintenance shop is doing well. Mr. Ehalt has reached out to the factory representative from Sirius who has many good connections. Mr. Ehalt is hoping to capitalize on those. The Bureau of Aeronautics (BOA) reported Grantsburg is moving forward with an airport runway surfacing project. Discussion ensued on the Grantsburg's BOA funds and how to ask Grantsburg for them. They could be used for the Runway 523 reconstruction project as we are short on funds.

**Project Report** Mr. Ehalt reviewed project plans. MSA is the consultant on the Runway 523 reconstruction project. The runway bid is \$1.87 million and the lighting upgrade is an additional \$195,000.00. A new kind of REILs and PAPIs are being considered for an additional \$181,000.00. Total project cost is over \$2.1 million. Mr. Ehalt reported FAA emergency management requirements for the airport during a long term power outage include operational runway lights and other functions. These requirements will be reviewed this summer during the

Burnett County Infrastructure Committee  
February 14, 2018

runway reconstruction project. Discussion ensued of a recreational user attending the BOA meeting.

**Approve Timber Sale** The timber sale south of Midtown Road is a larger area than just the airport clearance area. Mr. Schultz is going to approach local loggers about the work which would save approximately \$100,000.00 of the cost than going through the BOA process. Motion to approve the timber sale south of Midtown Road was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried, voice vote.

#### **MAINTENANCE DEPARTMENT REPORT**

**Budget Report** Maintenance Supervisor Gary Faught reviewed his budget performance reports. End of the Year 2017 budget report will be available at the next meeting.

**Operational Report** Mr. Faught reviewed his submitted report

**Project Report** Mr. Faught reviewed his submitted project report.

**UPDATE ON FIRST FLOOR REMODEL** Administrator Ehalt updated the committee on the first floor remodel. Some items will be moved this week from the airport terminal and the furniture will be delivered the week of February 25, 2018.

#### **HIGHWAY DEPARTMENT**

**Budget Report** Highway Commissioner Michael Hoefs reviewed his budget report. The 2017 budget is near complete. Revenues are short due to payments outstanding from the state. Mr. Hoefs provided a winter maintenance update and noted the season is split into two budget years. A total of \$30,000.00 was spent in 2017 and so far 2018 is doing well. Supervisor Gronski asked whether weather event costs are tracked separately; they are for the state.

**Operational Report** Mr. Hoefs reviewed his operational report. One employee is still on medical leave. Mr. Hoefs commented on the new brine system paid for by the state. The goal is to reduce the amount of salt used on the roads. There is plenty of capacity to provide brine for the local municipalities applying brine on their roads. Mr. Hoefs reported the chip sealer recently purchased may be a lemon, although the manufacturer states otherwise. He has met with Corporation Counsel David Grindell on the next steps. A crew will be coming to test the chip sealer to bid specifications. Mr. Hoefs reported the transmission on a grader blew and repair costs are \$30,000.00. The grader has not been a revenue provider so one option would be to get rid of it. Discussion ensued on the Wisconsin County Highway Association (WCHA). WCHA is doing strategic planning to develop a succession plan for the future organizational structure. Further discussion of WCHA will be an agenda item for next month. Discussion ensued on 2017 Senate Bill 392 which allows a municipality to pass an ordinance opening any road as an ATV route, regardless of ownership of the road, as long as the posted speed limit is 35 MPH or less.

**Project Report** Mr. Hoefs reviewed his submitted project status report.

**Relocation Order for County Truck Highway H at Clearview Road** Information below.

#### **Relocation Order for County Truck Highway H at Benoit Lake Road**

Alterations to County Truck Highway H are being made for safety reasons. Acquisition of land is necessary at Clearview and Benoit Lake Roads. The relocation orders and maps will be filed with the County Clerk and a plat registered in the Register of Deeds office. MSA Professional Services will complete this process. The transportation project plat shows the old and new alignment of the road and shows the eight landowners who will be affected. Once the transportation plat is filed, MSA will deal with landowners. Offers will be made based on third party appraisals. Owners have the option of obtaining their own appraisals or refuse to sell, in which case the condemnation process would ensue. Owners have received three notifications in

Burnett County Infrastructure Committee  
February 14, 2018

the past year and the land acquisition letters were recently sent out by MSA. Mr. Ehalt asked Mr. Hoefs to track his time on this project so the true cost of this type of project is known for future similar projects. Motion to approve the Relocation Orders for County Truck Highway H at Clearview and Benoit Lake Roads was made by Supervisor Sybers, seconded by Supervisor Byrne. Motion carried, voice vote.

**FUTURE AGENDA ITEMS** WHS succession plan.

**NEXT MEETING DATE** March 14, 2018.

**ADJOURN** Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Paden. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 11:08 a.m.