



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Highway Department
8150 State Road 70, Siren

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MINUTES

Infrastructure Committee

July 12, 2017

MEMBERS PRESENT Charles Awe, Emmett Byrne, Jeremy Gronski, Jim Paden, Richard Anderson, Christopher Sybers and Bert Lund, Jr.

CALL TO ORDER Chairman Gronski called the July 12, 2017, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center Room #165.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS There were none.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order removing agenda item 7d and changing item 13 to August 2, 2017, as presented was made by Supervisor Lund, seconded by Supervisor Awe. Motion carried, voice vote.

APPROVAL OF MINUTES OF JUNE 14, 2017, MEETING Motion to approve the minutes of the June 14, 2017, meeting was made by Supervisor Byrne, seconded by Supervisor Paden. Motion carried, voice vote.

BURNETT COUNTY LAND TO TOWN OF DANIELS This agenda item will be tabled until more information is available for review.

MAINTENANCE DEPARTMENT REPORT

Budget Report There were no questions on the Budget Performance Report submitted by Maintenance Supervisor Gary Faught.

Operational Report There were no questions on the submitted Operational Report. Discussion about our service contract and what is covered by it.

Project Report The submitted Project Report was reviewed and committee questions answered.

2018 Budget Request Maintenance will present their budget at the August 2, 2017, meeting.

UPDATE ON HIGHWAY/FORESTRY FACILITY Highway Commissioner Mike Hoefs updated the committee on the new highway/forestry facility. The front parking lot is paved and is waiting for painting and landscaping. Mr. Hoefs is disappointed on the amount of time it is taking for the landscaping. It is important to get it complete before the open house from 10:00 a.m. to 2:00 p.m. on Saturday, August 12, 2017. Once the new fuel system is complete at the end of the month, that area will be paved. Mr. Hoefs explained the Polk County Board of Supervisors

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will tour the facility at 11:15 a.m. on July 20, 2017. They are doing research for a new facility and are interested in what Burnett County has done. Mr. Hoefs welcomed the committee members to join Polk County Supervisors for the tour.

UPDATE FIRST FLOOR REMODEL Bid opening was June 29, 2017. Administrator Ehalt provided an update on the bid proposals. Acceptance of final bids will come before the Administration Committee for approval. Due to unexpected challenges with the building's wiring, the bids came in higher than expected. Maintenance Supervisor Gary Faught reviewed the challenges with the committee. The remodel will be correcting electrical infrastructure to current standards, which was unexpected in the original specifications of the remodel. This increase in cost will affect the purchase of new furniture through this project. The furniture will have to be phased in through department budgets.

AIRPORT DEPARTMENT

Budget Report Administrator Ehalt reviewed the budget report with comment by Operations Supervisor Chuck Schultz. There were no committee questions.

Operational Report There were no questions on the submitted Operational Report. Mr. Ehalt led discussion on staffing the airport and how it is currently being managed. The committee feels the current situation is working and we will continue in the same manner.

Project Report There are no current projects.

HIGHWAY DEPARTMENT

Budget Report There were no questions for Highway Administrator Mike Hoefs on the submitted Budget Performance Report.

Operational Report There were no committee questions for Mr. Hoefs after review of his operational report. Mr. Hoefs noted he requested bids for the County Road Z project, the bids received and the reasons for not receiving more interest in the bids. The bid came in double the proposed Burnett County Highway Department completion cost. The highway department will be constructing this project.

Project Report There were no questions for Mr. Hoefs on the reviewed project report.

Decision on ATV Route Request – County Road B from Siren Village Limits to 3rd Avenue
Motion to recommend to the full county board approval of the ATV request from County Road B from the Siren Village limits to the furthest west 3rd Avenue contingent upon approval by the Burnett County Sheriff's Department was made by Supervisor Anderson, seconded by Supervisor Lund. Supervisor Sybers abstains from voting, due to his affiliation to the village. Motion carried, voice vote.

Decision on Bridge Aids Policy Mr. Hoefs reviewed his bridge aids policy and explained its importance for funding projects. Motion to recommend the policy to the Administration Committee for approval was made by Supervisor Anderson, seconded by Supervisor Byrnes. Supervisor Awe would like to see the August 1, 2017, deadline changed. He feels it is too close to the time frame of the budgeting process. Motion to amend the August 1, 2017, deadline to June 1st, was made by Supervisor Anderson, seconded by Supervisor Byrne. Motion with amendment carried, voice vote.

FUTURE AGENDA ITEMS There were none.

NEXT MEETING DATE August 2, 2017.

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ADJOURN Motion to adjourn was made by Chairman Gronski, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 11:07 a.m.