



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Highway Department
8150 State Road 70, Siren

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MINUTES

Infrastructure Committee

May 10, 2017

MEMBERS PRESENT Charles Awe, Emmet Byrne, Jeremy Gronski, Jim Paden, Richard Anderson, Christopher Sybers (9:44 a.m.) and Bert Lund, Jr.

CALL TO ORDER Chairman Gronski called the May 10, 2017, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Highway Department Board Room.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS Public comment was requested to be made during agenda item 11e.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Paden. Motion carried, voice vote.

APPROVAL OF MINUTES OF APRIL 12, 2017, MEETING Motion to approve the minutes of the April 12, 2017, meeting was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

Supervisor Sybers arrived at 9:44 a.m.

APPROVE BIDS FOR HIGHWAY FUEL SYSTEM AND AIRPORT FUEL PUMP Highway Commissioner Mike Hoefs submitted fuel system bids to the committee he received May 9, 2017. The single bid received came in at \$113,077.00; highway fuel system budget is \$58,000.00. The original budgeted amount did not include concrete footings and foundation (\$24,000.00) for a future canopy and the scope of the submitted bid did which explains the high number. Mr. Hoefs sent bid requests out to five or six vendors and held a pre-bid meeting with only one vendor attending. There is an opportunity to request a rebid but it will lengthen the timeframe of the project and would more than likely not wind up with more bids. Mr. Hoefs explained the different types of fuel pump systems and explained why he wanted to change from a pull system to a push system. The current fueling system only allows for one vehicle to fuel at a time whereas the new system will allow for three at a time. Discussion ensued on different options for funding the project and the need to pour the concrete footings at the beginning of the project. Motion to approve the O'Day Equipment base bid, Alternate #1 – New Fuel Master Fuel Management System, base bid #2 – Airport Dispensary and to move forward with the project was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

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FIRST FLOOR REMODEL – FINAL PLANS AND DISCUSSION Administrator Ehalt submitted finalized plans for the first floor remodel of the government center. Mr. Ehalt stated he is waiting for bids but wanted to get the specs to the committee for approval before county board next week. There has only been one minor change, a wall removal in the new zoning area. Motion to approve the final plans for the first floor remodel was made by Supervisor Anderson, second by Supervisor Sybers. Motion carried, voice vote.

FORESTY BUILDING LEASE – VILLAGE OF WEBSTER LOCATION Mr. Ehalt submitted a letter written to the Village of Webster. With the signing of this letter the county of Burnett and the Village of Webster agree the use and ownership of the property known as the Webster Fairgrounds Building will return to the Village of Webster as outlined in an informal agreement dating back to the early 1990's. No action necessary.

AIRPORT DEPARMENT

Budget Report Administrator Ehalt reviewed the submitted airport budget performance report and fuel comparison report. There were no questions on the submitted Budget Performance Report.

Operational Report There was an airport management team meeting last week with discussion on the lease agreement with CT Aero LLC, future projects, fuel sales and new equipment. Mr. Ehalt discussed the lease with CT Aero LLC and the proposed changes in square footage, pricing and length of lease being negotiated. The airport management team has submitted proposed changes to CT Aero LLC and is waiting for a decision.

Project Report There will be a public hearing next month in a petition process to receive Federal Entitlement Funds for the proposed six-year projects. The equipment approved by the committee has been received and Operations Supervisor Chuck Schultz has been pleased with its efficiency. The tree clearing project continues with a proposed completion date of June 2, 2017. There have been a few issues with new homeowners, but the work continues.

Request for Grantsburg Airport Entitlement Funds Mr. Ehalt asked the committee for approval to submit a letter of request for the Grantsburg Airport Entitlement Funds to be awarded to the Burnett County Airport again this year. Motion to request for Grantsburg Airport Entitlement Funds was made by Supervisor Byrne, seconded by Supervisor Awe. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Maintenance Supervisor Gary Faught reviewed the submitted Operational Report. There no questions from the committee.

Project Report Mr. Faught updated the committee on current projects and answered questions. The first and second floor condenser replacement project has had many setbacks. There is no increased cost, just delays in time. The masonry control joint repair project has been rescheduled for the end of August due to scheduling conflicts with the vendor. The deadline extension has no effect on the project or costs.

HIGHWAY DEPARTMENT

Budget Report Mr. Hoefs submitted a Year-To-Date Budget Summary Report and answered questions from the committee. Mr. Hoefs and Mr. Ehalt led discussion on the efforts they are making to reduce the funding balance over time.

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Operational Report Highway Commissioner Mike Hoefs submitted an Operational Report and provided additional information on several items. Committee questions were answered.

Project Report Mr. Hoefs reviewed the details of his report and answered questions from the committee on the submitted project report.

County Road H Realignment Project Mr. Hoefs submitted an MSA Professional Services executive summary on the County Road H realignment project of two hair pin curves having history of non-fatal vehicle crashes. Mr. Hoefs stated there were a total of five different options. The first three options were not feasible, the fourth was very costly and the fifth was the most reasonable. Under current standards the two curves are too sharp. The statute states if you are going to reconstruct a road you must be able to travel at 40 mph on the reconstructed road. A request can be filed to apply for an exception for the north curve to be at 35 mph. Discussion ensued on the purpose of these realignment, how to justify these requests, federal funding of such projects and the time constraints of the applications. The committee requested Commissioner Hoefs make a list of projects necessary to do in the next five years and begin applying for federal funding.

ATV Request – County Road B from Village of Siren Limits to 5805 County Road B, Town of Siren Commissioner Hoefs provided the submitted application to designate an ATV route and sustaining documents. Concerns were discussed about the amount of traffic on the County Road B and the addition of ATV traffic. Mr. Hoefs suggested to the Town of Siren they open two stretches of County Road B as outlined in his submitted document instead of opening the entire route. Public comment was presented by Richard Costerisan, representing the Town of Siren Land Use Management Committee. Mr. Costerisan explained the residents made the ATV request because townsfolk use their ATV's as a form of transportation. The request is not for recreational tourism use. Because of current restrictions, you can't travel from the south side of the township to the north side via ATV. Supervisor Sybers, speaking on behalf of the Village of Siren Police Department, explained the contract between the Town of Siren and Village of Siren Police Department for policing the ATV use on County Road B. Due to policing and other initiatives there has been a decrease of ATV complaints over the years thus Supervisor Sybers does not see an issue with opening the entire route as requested. This is the second time the request has been brought to the committee; the first it was approved by the committee, but not by the County Board of Supervisors. Discussion ensued on further route change suggestions. Mr. Hoefs requests the committee allow the Town of Siren time to consider his revised proposal and readdress it next month.

Approval to Sell Items Removed from the Old Highway Facility Motion to approve the ability to sell items removed from the old highway facility was made by Supervisor Sybers, seconded by Supervisor Awe. Motion carried, voice vote.

FUTURE AGENDA ITEMS Revisit County Road K Realignment Project and County Road B ATV Route Request – Village of Siren limits to 5805 County Road B, Town of Siren.

NEXT MEETING DATE June 14, 2017.

ADJOURN Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Anderson. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 12:16 p.m.