



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES

Infrastructure Committee

March 8, 2017

MEMBERS PRESENT Charles Awe, Emmet Byrne, Jeremy Gronski, Bert Lund, Jr.

MEMBERS EXCUSED Richard Anderson and Christopher Sybers.

VACANCY One.

CALL TO ORDER Chairman Gronski called the March 8, 2017, meeting of the Infrastructure Committee to order at 9:31 a.m. at the Burnett County Government Center, Room 165.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS No public comments were heard.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF FEBRUARY 8, 2017, MEETING Motion to approve the minutes of the February 8, 2017, meeting was made by Supervisor Lund, seconded by Supervisor Awe. Motion carried, voice vote.

UPDATE ON HIGHWAY/FORESTRY FACILITY Highway Commissioner Michael Hoefs updated the committee on the progress of the Highway/Forestry facility project. The Highway and Forestry departments have moved in and the highway shop will move this week. Demolition and asbestos abatement will begin soon on the old building. The parking lot, pond and pavement will be completed by mid-June. Costs are on track with a little overage. The Sheriff's department property storage is still being researched. A county board meeting may be held in the new facility sometime in the near future.

UPDATE ON FIRST FLOOR REMODEL Maintenance Department Supervisor Gary Faught reported a meeting with the architect is scheduled for tomorrow, March 9, 2017.

DISCUSSION ON DEDICATION PLAQUE Chairman Gronski reported the dedication plaque for former Supervisor Dale Dresel will contain his obituary and will be displayed in the conference room at the new Highway/Forestry facility. County Administrator Nate Ehalt is in support of this plan.

AIRPORT DEPARTMENT

Budget Report There were no questions on the submitted Budget Performance Report.

Operational Report There was no report.

Project Report Airport Operations Supervisor Chuck Schultz reported planning for the July 22, 2017, Fly- In/Drive-In is underway. The plane owners group is considering holding a raffle to benefit the event. Due to the unusually warm weather we have been experiencing, mowing and brushing at the airport has already begun.

Carryover request – Airport Equipment Mr. Ehalt reviewed the carryover request for airport mowing equipment. The funds are available due to salary savings and there is possible reimbursement from the Federal Aviation Administration (FAA) entitlement funds. Equipment to be purchased is a 17 foot batwing mower to replace the current 15 foot mower which is 20 years old and a replacement for the 10 year-old zero turn mower. Quotes have been received. Motion to approve the carryover request in the amount of \$25,000.00 from various 2016 line item accounts to be transferred to 2017 line item 101-21-53511-50813 was made by Supervisor Awe, seconded by Supervisor Byrne. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary Reports.

Operational Report Mr. Faught reviewed the submitted Operational Report and answered committee questions.

Project Report Mr. Faught updated the committee on current projects and answered committee questions. Discussion ensued on the kitchen jail and unanticipated maintenance of the grease trap.

HIGHWAY DEPARTMENT

Budget Report Mr. Hoefs submitted Year-End and Year-To-Date Budget Summary Reports and answered committee questions.

Operational Report Mr. Hoefs submitted an Operational Report and provided additional information on several items. Committee questions were answered. The fuel system at the highway facility and the airport will be combined and data will be available to facilitate maintenance of all fleet vehicles. Discussion ensued on the three parts of the county fleet - highway, clerk and sheriff. Mr. Ehalt stated the Sheriff's vehicles are outside of his control and may be the weak link in tracking mileage and maintenance. It was noted these are county vehicles and should be part of the maintenance plan. Mr. Hoefs stated the safety concerns he had when hired, have improved in his department. The Mine Safety and Health Administration (MSHA) mine safety training is scheduled for April 20, 2017.

Project Report Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Project Report. Mr. Hoefs reported the Town of Union is considering reconstruction of the Yellow Lake Narrows Bridge on Yellow Lake Road. There is local controversy about the project which will require federal and township funds (with a county cost share). There is a six-year timeline for the project with an engineering/consultation phase.

Town of Daniels ATV Route Request – County Road W Mr. Hoefs reviewed the request from the Town of Daniels to open County Road W to ATV traffic. The route would connect the towns of Daniels and Wood River. The evaluation is done; the line of sight is good and the traffic count is low. The Sheriff's department has also evaluated the route. Motion to recommend approval of the Town of Daniel ATV Route Request to the county board and specify a speed limit of 25 miles per hour was made by Supervisor Lund, seconded by Supervisor Awe.

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ATV Route Policy Update Mr. Hoefs reviewed the edits suggested to the ATV Route Policy at the last meeting. All have been incorporated into the policy except limiting applications to once a year. Discussion ensued on the pros and cons of limiting applications to once or twice a year. Committee consensus was to postpone a decision on application deadlines and to bring the policy back to the committee for approval at the April 12, 2017, meeting. Further discussion ensued on the county's role in leading the conversation about ATVs on county roads.

Fire Suppression Memorandum of Understanding Corporation Counsel David Grindell reviewed the DNR Fire Suppression Memorandum of Understanding (MOU) and suggested changes concerning county liability issues. Motion to approve the Fire Suppression MOU as amended was made by Supervisor Awe, seconded by Supervisor Byrne. Motion carried, voice vote.

FUTURE AGENDA ITEMS ATV Route Policy.

NEXT MEETING DATE April 12, 2017.

ADJOURN Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 11:31 a.m.