



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**  
Burnett County Government Center

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

---

## MINUTES

Infrastructure Committee

July 13, 2016

**MEMBERS PRESENT** Charles Awe, Jeremy Gronski, Bert Lund, Jr., Christopher Sybers (present 9:32 a.m.), Emmett Byrne and Richard Anderson.

**MEMBERS EXCUSED** Dale Dresel.

**CALL TO ORDER** Chairman Gronski called the July 13, 2016, meeting of the Infrastructure Committee to order at 9:30 a.m. at the Burnett County Government Center, Room 165.

### **NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**PUBLIC COMMENTS** Ron Gray, President of Turf and Tundra, Roger Larson, Jackson Town Supervisor and another Jackson Town resident made public comment in support of opening an ATV route on County Road C, Town of Jackson.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Chairman Gronski amended the motion to move agenda items 9a. - 9f., after approval of the June minutes. Motion carried with amendment, voice vote.

**APPROVAL OF MINUTES OF JUNE 15, 2016, MEETING** Motion to approve the minutes of the June 15, 2016, meeting was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

### **HIGHWAY DEPARTMENT**

**Budget Report** Highway Administrator Mike Hoefs submitted a Year-To-Date Budget Summary Report and there were no questions from the committee.

**Operational Report** Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Operational Report.

**Project Report** Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Project Report.

**Cost Share Request – Town of Wood River** The Town of Wood River petitioned the county to replace a 60 foot culvert on Crosstown Road. The Town of Wood River will budget 50% of the replacement cost in their 2017 budget and Burnett County, by state statute will be responsible for the remaining 50%. Total project cost is estimated at \$13,010.00. Motion to approve the cost

Burnett County Infrastructure Committee  
July 13, 2016

share request to pay 50% of the total was made by Supervisor Sybers, seconded by Supervisor Awe. Motion carried, voice vote.

**Consideration of bids for Melo Drive Bridge Replacement** Two bids were received for the Melo Drive Bridge replacement; one by Larson Construction in the amount of \$183,921.50 and the other in the amount of \$219,723.00. Motion to award the project to Larson Construction at \$183,291.50 for Melo Drive Bridge. Motion carried, voice vote.

**ATV Request – Town of Webb Lake** Motion to approve recommending to the full county board, opening an ATV route on County Road H from East Long Lake Road to Northwoods Bar was made by Supervisor Awe, seconded by Supervisor Sybers. Motion carried, voice vote.

**UPDATE ON HIGHWAY/FORESTRY FACILITY** Highway Commissioner Michael Hoefs updated the committee on the project. All the footings should be in this week and precast wall panels will be delivered soon. Operation will continue to be out of the existing facility until the new facility is completed.

#### **AIRPORT DEPARTMENT**

**Budget Report** There were no questions on the submitted Budget Performance Report.

**Operational Report** An operations report was submitted and reviewed. Jet fuel prices continue to rise. Fuel sales overall are very good.

**Project Report** Mr. Schultz reported leaks in Hangar 22 roof and asked the committee for direction. Discussion ensued and recommending an inspection of the entire roof and bring information back for review.

**Renew Lease With CT Aero** Administrator Ehalt presented the new lease proposal with CT Aero, the airplane mechanic business operating at the airport and leasing hangar space. There was a minimal raise for this year. The committee will need to assess the current rates and consider a new rate as this will be the last of a five-year incentive lease with minimal rates to help get this business established. Motion to approve the one-year lease was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

**Approval for Administration to Seek Grantsburg Airport Entitlement Dollars for Use at the Burnett County Airport** Mr. Ehalt informed the committee he attended the Grantsburg Village Board meeting and requested the 2009 Grantsburg Airport entitlement funds of \$150,000.00 be awarded to the Burnett County Airport as they have not yet been utilized by Grantsburg and will go back to the “pot” if not used. It makes sense to keep those dollars in Burnett County if possible. There is still \$450,000.00 of unused entitlement dollars allotted to Grantsburg that haven’t been used. Mr. Ehalt will make another request for the remaining \$450,000.00, in the near future. No action necessary.

#### **MAINTENANCE DEPARTMENT**

**Budget Report** There were no questions on the submitted Year-To-Date Budget Summary Report.

**Operational Report** There were no questions on the submitted Operational Report. Mr. Faught reported the pond lift station has been repaired and he is evaluating an issue in the elevator machine room with the piston. More information will be brought back to committee at a later date.

**Project Report** Maintenance Department Supervisor Gary Faught updated the committee on current projects and answered committee questions.

**Government Center Interior Remodel** No additional information at this time.

**Facility Service Agreement Contract Bid Approval/Award** Mr. Faught received five and 10 year bids for the facility service agreement from Jamar and Johnson Controls. The

Burnett County Infrastructure Committee  
July 13, 2016

recommendation would be a five-year service agreement with equipment replacement in year one at a cost of \$234,267.00. Motion to approve the agreement with Johnson Controls was made by Supervisor Anderson, seconded by Supervisor Byrne. Motion carried, voice vote.

**COMMITTEE GOALS AND OBJECTIVES DISCUSSION** A discussion, lead by Chairman Gronski, took place on committee goals and objectives.

**FUTURE AGENDA ITEMS** 2017 budget requests.

**NEXT MEETING DATE** August 3, 2016.

**ADJOURN** Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Sybers. Motion carried, voice vote. Chairman Gronski adjourned the meeting at 11:20 a.m.