



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES

Infrastructure Committee
February 10, 2016

MEMBERS PRESENT Charles Awe, Bert Lund, Jr., Jeremy Gronski, Christopher Sybers, Dale Dresel Emmett Byrne and Richard Anderson.

CALL TO ORDER Chairman Awe called the February 10, 2016, meeting of the Infrastructure Committee to order at 9:30 a.m. in Room 165 of the Burnett County Government Center, Siren, Wisconsin.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS Chairman Awe read a letter from a Grantsburg student requesting the county redo County Road Z due to its poor condition.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Sybers. Motion carried, voice vote.

APPROVAL OF MINUTES OF JANUARY 13, 2016, MEETING Motion to approve the minutes of the January 13, 2016, meeting was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried, voice vote.

PRESENTATION OF WISCONSIN COUNTIES HIGHWAY ASSOCIATION (WCHA) RESOLUTION RECOGNIZING BOB MOREHOUSE FOR SERVICE Chairman Awe presented Retired Burnett County Highway Commissioner Bob Morehouse with a resolution from Wisconsin Counties Highway Association recognizing him for his service over the years.

UPDATE ON HIGHWAY/FORESTRY FACILITY Highway Administrator Mike Hoefs gave an update on the progress of the highway/forestry facility noting information for bids on engineering will be going out the end of February. Bids for construction will be going out after final approval of the facility hopefully at the April 19, 2016, county board meeting. Estimated construction time will be 12-16 months. A focus group has been formed to discuss how the department will operate during the construction period. Work will continue throughout the construction period.

AIRPORT DEPARTMENT

Budget Report There were no questions on the submitted budget performance report.

Burnett County Infrastructure Committee
February 10, 2016

Operational Report Airport Attendant Chuck Schultz noted operations are going well at the airport. Administrator Ehalt updated the committee on current fuel pricing. The airport is running smooth at this point with management and financial duties being taken care of by other departments and operations being taken care of by Mr. Schultz.

Project Report No project report this month.

Decision on Drag Race Proposal for 2016 Motion to approve the Drag Race dates and proposals was made by Supervisor Byrne, seconded by Supervisor Dresel. Dates have been set for Saturday, May 14, 2016, and Saturday, September 17, 2016. Motion carried, voice vote.

Discuss Process for Clarifying Airport Vision Chairman Awe presented an update on the status of hiring an airport manager. The county will be looking at the current and long range needs of the airport before deciding how the airport will be managed. Discussion ensued on options for future management of the airport. Administrator Ehalt requested information from MSA from other airports on how they operate their airport and will use the information and comparables to help with a decision for Burnett County Airport. Continued conversation with county officials and constituents/businesses will help determine the vision for the future needs of the airport. The subject will be an agenda item on the Committee of the Whole of the full county board at the end of March.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

Operational Report Maintenance Department Supervisor Gary Faught answered questions on the submitted Operational Report. The jail began serving food from the renovated kitchen area on January 27, 2016.

Project Report Mr. Faught updated the committee on the air conditioner units and new door system. The Administration Department offices in Room 190 will be revamped to accommodate Administrator Ehalt and Human Resource Generalist Jessica Rubin to relocate from Room 171 and 172.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Mike Hoefs submitted a Year-To-Date Budget Summary report. Mr. Hoefs plans to eventually provide budget projections to the committee.

Operational Report Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Highway Operations Report. The 2016 capital purchases are on schedule, the safety programs are ongoing and a focus group was formed to look at operations for continuation during the construction period of the new facility.

Project Report Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Project Report. He updated the committee on upcoming bridge and road projects.

2016 Capital Improvement Project Funding This agenda item is not necessary to be addressed at this time. The bridge project is moving forward for the Melo Drive Bridge.

Establish Consultant Selection Committee – Bakker Road Bridge Mr. Hoefs developed a summary letter with a timeline for the bridge project and attended the Town of Dewey meeting to address any questions or concerns. He will also meet with the Town of Roosevelt.

Discuss Resolution on Highway Safety Awareness Week Highway Commissioner Hoefs brought the resolution forward for review. County Clerk Wanda Hinrichs will redo the resolution with Burnett County Information and bring forward to the March meeting. Motion to bring to the next meeting for approval was made by Supervisor Sybers, seconded by Chairman Awe. Motion carried, voice vote.

Burnett County Infrastructure Committee
February 10, 2016

Discuss Ordinance on Speed Reduction in Work Zones Chairman Awe post-poned this agenda item until next month.

COMMITTEE FOCUS FOR 2016 Discussion ensued amongst committee members on what the focus for the committee will be during 2016. At the forefront of the focus will be defining the needs of the new highway/forestry shop, county roads and re-evaluate the direction of the Airport and its staffing needs.

FUTURE AGENDA ITEMS Highway Safety Awareness Week Resolution, Speed Reduction in Work Zones Ordinance, Airport Sponsorship with Bureau of Aeronautics, Airport Six-Year Plan and Highway State/Federal swap of funds.

NEXT MEETING DATE March 9, 2016, at 9:30 a.m.

ADJOURN Motion to adjourn was made by Supervisor Sybers, seconded by Supervisor Gronski. Chairman Awe adjourned the meeting at 11:10 a.m.