



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES

Infrastructure Committee

January 13, 2016

MEMBERS PRESENT Charles Awe, Bert Lund, Jr., Jeremy Gronski, Christopher Sybers and Dale Dresel.

MEMBERS EXCUSED Emmett Byrne and Richard Anderson.

CALL TO ORDER Chairman Awe called the January 13, 2016, meeting of the Infrastructure Committee to order at 9:30 a.m. in Room 165 of the Burnett County Government Center, Siren, Wisconsin.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS Chairman Awe read a letter from a Grantsburg student requesting the county redo County Road Z due to its poor condition.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Gronski. Motion carried, voice vote.

APPROVAL OF MINUTES OF DECEMBER 9, 2015, MEETING Motion to approve the minutes of the December 9, 2015, meeting was made by Supervisor Lund, seconded by Supervisor Sybers. Motion carried, voice vote.

UPDATE ON HIGHWAY/FORESTRY FACILITY Administrator Ehalt updated the committee on the status of the facility. The project is moving forward on schedule for bids and financing which are the next steps in the process.

APPROVAL TO ALLOW CUTTING OF DOWN TIMBER ON COUNTY OWNED LAND County Clerk Wanda Hinrichs presented a request to cut down timber on a parcel of land located on Midtown Road owned by the county. This parcel was previously cut and harvested by the county and there is some down/dead remains. Discussion ensued on a process to permit the cutting. County Forester Jake Nichols stated it could be handled by his office using the same process as issuing a cutting permit on county forest land. Motion to approve allowing cutting to take place on this parcel only, by anyone obtaining a cutting permit issued by the Forestry Department was made by Supervisor Dresel, seconded by Supervisor Gronski. Motion carried, voice vote.

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AIRPORT DEPARTMENT

Budget Report A Year-To-Date Budget Summary Report was provided by Airport Manager Jeremy Sickler.

Operational Report An Operations Report was submitted by Airport Manager Jeremy Sickler.

Project Report A Project Report was provided by Airport Manager Jeremy Sickler.

Chairman Awe introduced Chuck Schultz to the committee. Mr. Schultz has been contracted, as needed for Burnett County helping with snow plowing and mowing over the last few years. Administrator Ehalt informed the committee the county has retained Mr. Schultz on a regular basis to manage the day to day operations of the airport for several months while the county re-evaluates the needs of the airport in respect to a manager position.

Accept the Resignation of Airport Manager Jeremy Sickler Motion to accept the resignation letter from Airport Manager Jeremy Sickler was made by Supervisor Sybers, seconded by Supervisor Lund. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

Operational Report Maintenance Department Supervisor Gary Faught answered questions on the submitted Operational Report.

Project Report Mr. Faught updated the committee on the progress of the jail kitchen project and presented pictures for viewing. The Department of Health will be here next week for final approval of the kitchen facility. The facility should be in full operation before the end of the month. Mr. Faught noted the pond lift station was changed out on December 23, 2015; the old pump was taken out and the new pump installed. The sally port door was broken and repaired and all carpet projects for 2015 were completed except one project downstairs.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Mike Hoefs submitted a Year-To-Date Budget Summary report.

Operational Report Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Highway Operations Report.

Project Report Mr. Hoefs reviewed his report and answered questions from the committee on the submitted Project Report. Discussion ensued on bridge replacements and annual bridge inspections, road projects, safety classes and certifications and the roundabout.

COMMITTEE FOCUS FOR 2016 Discussion ensued amongst committee members on what the focus for the committee will be during 2016. At the forefront of the focus will be defining the needs of the new highway/forestry shop, county roads and re-evaluate the direction of the Airport and its staffing needs.

FUTURE AGENDA ITEMS None.

NEXT MEETING DATE February 10, 2016, at 9:30 a.m.

ADJOURN Motion to adjourn was made by Supervisor Gronski, seconded by Supervisor Lund. Chairman Awe adjourned the meeting at 11:45 a.m.