



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES
Infrastructure Committee
October 14, 2015

MEMBERS PRESENT Emmett Byrne, Charles Awe, Bert Lund, Jr. and Richard Anderson.

MEMBER EXCUSED Dale Dresel.

VACANCIES Due to the resignations of District 4 Supervisor Jeremy Gronski and District 12 Supervisor Christopher Sybers there are two vacant seats.

CALL TO ORDER Chairman Awe called the October 14, 2015, meeting of the Infrastructure Committee to order at 9:30 a.m. in Room 165 of the Burnett County Government Center, Siren, Wisconsin.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

APPROVAL OF MINUTES OF SEPTEMBER 9, 2015, MEETING Motion to approve the minutes of the September 9, 2015, meeting was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

PRESENTATION ON HIGHWAY/FORESTRY FACILITY – KUENY ARCHITECT John Wallencamp of Kueny Architects, LLC was present to update the committee on the final proposal for a highway/forestry facility to replace the current facility. Mr. Wallencamp presented displays showing the outside and inside of the proposed facility and answered committee questions. Motion to recommend to the Administration Committee to fund Phase III of the highway/forestry facility was made by Supervisor Byrne, seconded by Supervisor Anderson. Motion carried, voice vote. The next step in the process will be for the Administration Committee to approve a recommendation to the full County Board of Supervisors to approve Phase III of the plan, financing of the final engineering costs and bid for proposals to construct the facility to move forward.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

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Operational Report Maintenance Department Supervisor Gary Faught answered questions on the submitted Operational Report.

Project Report There were no questions on the submitted project report. Mr. Faught noted the parking lot crack sealing is complete and the carpet for the Extension Department offices has been delayed until 2017. A discussion took place on plans for updating the kitchen facility in the jail. Johnson Controls is fixing the air conditioner today.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Bob Morehouse submitted a Year-To-Date Budget Summary report.

Operational Report Mr. Morehouse answered questions from the committee on the submitted Highway Operations Report.

Project Report Mr. Morehouse answered questions from the committee on the submitted Project Report. An update on the Highway Commissioner position was given by Administrator Ehalt. Michael Hoefs, a resident of the Town of Daniels, has accepted the position. Retiring Highway Commissioner Bob Morehouse help bring Mr. Hoefs on board with the position until his last day in office, Tuesday, November 10, 2015. Mr. Morehouse will be coming back the next few months working four to eight hours a week to help Mr. Hoefs get settled into the position.

Radke Pit – All Materials Moved from Property (Approximately 15,000 tons) Mr. Morehouse updated the committee on the materials previously stored at the Radke property was relocated to the Jackson Town Highway Facility at a cost of approximately \$20,000.00. The plan is to use the material on the County Road C project.

AIRPORT DEPARTMENT

Budget Report Airport Manager Jeremy Sickler answered questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Mr. Sickler reviewed the Operations Report and answered committee questions. Mr. Sickler shared the positive comments he has received after the radar run and also updated the committee on adjustments that will be put in place to ensure the most safe conditions possible are being applied while running this type of an event. Mr. Sickler, as a whole, was impressed with the event and the sponsors. There were discussions on the minor damage to a very small area of the runway and how to correct that for future runs. Mr. Sickler informed the committee there was a meeting between the county, Department of Transportation and the Bureau of Aeronautics concerning the high hills of dirt and water ponds created by the roundabout construction. An agreement will be met between all for the hill to be taken care of according to certain regulatory guidelines as to the height of the hill in the airport approach.

Project Report Mr. Sickler reviewed the Project Report and answered committee questions.
Hangar Lease Rates Mr. Sickler gave a brief background on the history of the hangar owner lease. As part of the current lease the committee approved a couple of years ago, if the hangar is sold, the new buyer can assume the remainder of that lease as is or you can renegotiate the lease for the full length offered. Currently Burnett County has one of the five cheapest rates in the state for leasing space/property at the county for supporting a private hangar. After discussion on lease rates, it was decided to have Mr. Sickler come back next month with some comparisons from other airports to help the committee make a decision on setting rates for Burnett County.

UPDATE ON ASSET MANAGEMENT – ADMINISTRATOR EHALT An update was given on the collection of capital equipment data from departments and the assessment process to

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determine the value and importance of each item and to make sure it is being maintained. Mr. Ehalt will continue to work on this.

MOTION TO GO INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES 19.85(1)(E) TO DISCUSS LAND ACQUISITION Motion to go into closed session pursuant to Wisconsin Statutes 19.85(1)(e) to discuss land acquisition was made by Supervisor Anderson, seconded by Supervisor Byrne. Motion carried, roll call vote. Supervisor Lund, yes; Supervisor Anderson, yes; Supervisor Byrne, yes; Chairman Awe, yes; Yes, 4. Absent, 1. Vacant, 2. Closed session entered at 11:45 a.m.

MOTION TO RECONVENE TO OPEN SESSION Motion to reconvene into open session was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote. Open session reconvened at 12:05 p.m.

ANY ACTION DEEMED NECESSARY FROM CLOSED SESSION DISCUSSIONS No action taken.

FUTURE AGENDA ITEMS Drones and electric service at the Airport.

NEXT MEETING DATE November 18, 2015, at 9:30 a.m.

ADJOURN Motion to adjourn the meeting was made by Supervisor Lund, seconded by Supervisor Byrne. Chairman Awe adjourned the meeting at 12:10 p.m.