



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**  
Burnett County Government Center

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## MINUTES

Infrastructure Committee  
March 11, 2015

**MEMBERS PRESENT** Charles Awe, Emmett Byrne, Dale Dresel, Bert Lund, Jr., Jeremy Gronski, Richard Anderson and Christopher Sybers (9:50 a.m.).

**CALL TO ORDER** Chairman Awe called the January 15, 2015, meeting of the Infrastructure Committee to order at 9:30 a.m. in Room 165 of the Burnett County Government Center, Siren, Wisconsin.

### **NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**PUBLIC COMMENTS** None.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

**APPROVAL OF MINUTES OF MARCH 11, 2015, MEETING** Motion to approve the minutes of the January 15, 2015, meeting was made by Supervisor Gronski, seconded by Supervisor Byrne. It was noted to change the spelling of “Fiedler Ford” in the minutes on page 2, to the correct spelling, “Fiedler Ford”. Motion carried with correction, voice vote.

### **AIRPORT DEPARTMENT**

**Budget Report** There were no questions on the submitted Year-To-Date Budget Summary Report.

**Operational Report** Airport Manager Jeremy Sickler gave an Operational Report and answered questions from the committee. He noted more modifications were made to the new fuel pump system to correct some issues.

**Project Reports** Mr. Sickler submitted a Project Report and answered questions from the committee.

**2014 Annual Report** There were no questions on the 2014 Annual Report.

**Budget Carryover Request for Airport Expansion** Motion to carryover 2014 Airport Expansion Funds in the amount of \$59,149.82 to 2015 was made by Supervisor Anderson, seconded by Supervisor Byrne. These funds have previously been carried over each year to be used as the county’s matching share for current and future projects. Motion carried, voice vote.

**Radar Run Discussion** Mr. Sickler presented a request to use the airport for a drag race. He noted it is done at other airports in the state. The request involves a small drag race as a trial run to be held in June and if all goes well to hold a larger drag race in September. Motion was made

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to approve the race(s) pending final approval of plans and approval from the state who will be acting as an agent of the Federal Aviation Administration. Motion carried, voice vote. More information and final approval will be at a later date.

**Six-Year Airport Plan and Bureau of Aeronautics Meeting** Mr. Sickler presented information on the upcoming yearly meeting with the Bureau of Aeronautics to go over the Burnett County Six-Year Plan for projects at the airport. Administrator Ehalt, Mr. Sickler and Supervisor Byrne will attend the meeting scheduled for March 24, 2015.

Supervisor Sybers now present at 9:50 a.m.

#### **MAINTENANCE DEPARTMENT**

**Budget Report** There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

**Operational Report** Maintenance Department Supervisor Gary Faught answered questions on the submitted Operational Report.

**Project Reports** There were no questions on the submitted Project Report.

**County Clerk Request – Counter and Wall Cabinet** Burnett County Clerk Wanda Hinrichs presented a request for approval to install a new counter top at the front window and have a cabinet constructed and mounted in the mail/work room. Standing committee approval and financial approval have been received from the Administration Committee. Motion to approve the countertop and cabinet was made by Supervisor Sybers, seconded by Supervisor Dresel. Motion carried, voice vote.

#### **HIGHWAY DEPARTMENT**

**Budget Report** Highway Commissioner Bob Morehouse submitted a Year-To-Date Budget Summary report. Highway Operations Manager Steve Washkuhn was present to represent Mr. Morehouse in his absence. There were no questions on the submitted report.

**Operational Report** There were no questions from the committee on the submitted Highway Operations Report.

**Project Report** There were no questions from the committee on the submitted Highway Project Report.

**Results of Requests for Prices** On February 10, 2015, a Request for Prices opening was held at the highway shop. Those present were Mr. Morehouse, Mr. Washkuhn, Shop Foreman Scott Doornink, several equipment operators and Office Manager Sheila Bristol. Prices along with required specifications were reviewed and award of contracts were made by Mr. Morehouse.

**Loader/Backhoe and Excavator** The contract for the excavator was awarded to Nortrax for a 2015 Hitachi ZX210 at a list price of \$210,000.00 with a trade-in of old equipment valued at \$30,000.00. Net price is \$180,000.00 with a delivery date of March 31, 2015. The contract for the loader/backhoe was awarded to Nortrax (used – 575 hours) for a 2014 John Deere 410K at a list price of \$119,547.50 with a trade-in of old equipment valued at \$30,000.00. Net price is \$89,547.50 with trade-in, \$119,547.50 without trade-in; equipment is in stock.

**Tandem Truck Attachments and Tri-Axle Truck Attachments** The contract for the Tandem Truck attachments was awarded to Universal at a price of \$85,796.00 with a delivery date of 90-120 days. The contract for the Tri-Axle Truck attachments (dump body w/hydraulics, plow, wing, sander and pre-wet system installed) was awarded to Universal at a price of \$79,895.00 with a delivery date of 90-120 days. The contract for the 2015 Broce KR350 Power Broom (self-propelled) was awarded to Aring Equipment Company at a price of \$49,500.00 with a delivery date of 8-9 weeks.

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**Request for Acquisition of Capital Asset-Capital Equipment Savings-Upgrade Skid Steer Loader (\$15,000.00)** Mr. Washkuhn presented a request to the committee for approval of the purchase of a new 2015 Bobcat T770 compact track loader (with trade-in of old S770) using monies remaining from budgeted Acquisition of Capital Asset Account funds. Discussion ensued. Motion to approve the capital equipment purchase for \$15,000.00 was made by Supervisor Byrne, seconded by Supervisor Anderson. Motion carried, voice vote.

**ADMINISTRATOR REPORT** Administrator Ehalt informed the committee Kueny Architects, LLC will hold their kick-off meeting with an analysis for presentation to the county on a highway/forestry building at the next Infrastructure Committee meeting to be held April 8, 2015.

**CONSENSUS ON SCOPE OF INFRASTRUCTURE COMMITTEE RESPONSIBILITY AND AUTHORITY** Chairman Awe introduced the agenda item updating the committee on the discussion and consensus from six-years ago on the role, responsibility and authority of the Infrastructure Committee. Discussion ensued on the responsibility of the committee to ensure the county assets are being maintained properly. The County Clerk will work with Chairman Awe and Administrator Ehalt on evaluating and developing a policy for county assets and work with departments to assure contracts, procedures and practices are in place. Discussion will continue at the next meeting.

**FUTURE AGENDA ITEMS** Siren Sanitary Sewer System discussion.

**NEXT MEETING DATE** April 8, 2015, at 9:30 a.m.

**ADJOURN** Motion to adjourn the meeting was made by Supervisor Sybers, seconded by Supervisor Gronski. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:40 a.m.