



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES

Infrastructure Committee
June 11, 2014

CALL TO ORDER Chairman Awe called the June 11, 2014, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Emmett Byrne, Dale Dresel, Jeremy Gronski and Bert Lund, Jr.

MEMBER EXCUSED Christopher Sybers.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote.

APPROVAL OF MINUTES OF MAY 14, 2014, MEETING Highway Commissioner Bob Morehouse noted an error in the last paragraph of the minutes of the May 14, 2014, Infrastructure Committee meeting: Chairman *Sybers* adjourned the meeting at 11:07 a.m. The minutes should be corrected to show Chairman *Awe* adjourned the meeting. Motion to approve the corrected minutes of the Infrastructure Committee meeting was made by Supervisor Lund, seconded by Supervisor Dresel. Motion carried, voice vote.

ADMINISTRATOR REPORT No report was given.

AIRPORT DEPARTMENT

Budget Report Airport Manager Jeremy Sickler answered questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Mr. Sickler gave an Operational Report. The Mina Copeland Day Care Center toured the airport. The new fuel system will be installed after the July 26, 2014, Gandy Dancer Fly-In/Drive-In. Trees which are determined to be obstacles and therefore need to be removed are being identified. Gandy Dancer Fly-In/Drive-In plans are on pace. A temporary air traffic control tower will be established this year. The Federal Aviation Administration (FAA) is providing this service at no charge to the county. Fuel sales are rebounding but still behind year-to-date sales for previous years.

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Project Report Mr. Sickler had no additional information on a time trial event. Chairman Awe reiterated event organizers would be responsible for all aspects of the event. Discussion ensued on the need to establish necessary criteria. Eagle River Airport is hosting a similar event this weekend. Mr. Sickler will be in contact with that manager to see how it went to see if he wants to pursue for Burnett County.

Airport Mechanic Lease Renewal Mr. Sickler reported the mechanic would like to renew his lease and recommends renewing a one-year lease. Motion to extend the lease at the same rate of \$100.00/month was made by Supervisor Anderson, seconded by Supervisor Byrne. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

Operational Report Maintenance Department Supervisor Gary Faught answered questions on the submitted Operations Report.

Project Report

Evidence Room Update The county administrator spoke to the Sheriff's Department about the evidence room. No information is available at this time.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Bob Morehouse answered questions from the committee on the submitted Year-To-Date Budget Summary report.

Operational Report Mr. Morehouse has provided feedback to the administrator on the proposed request for proposal (RFP) for consolidating forestry and highway storage and possibly Sheriff's Department vehicle and evidence storage. The winter temperature in a building for truck storage is approximately 40 degrees. The timeline for completion of the RFP is September 2014.

Authorize Project ID 8818-00-00/70 CTH H (Delano Road to CTH EE) (2015) This is a federal aid project and committee commitment is needed. The federal share is 80% and the county share is 20%. The project is split into two segments of design and build. This project is for the design segment and the county cost is \$10,000.00 - \$20,000.00. The funds are in the budget. Motion to go forward with the design segment of the project was made by Supervisor Dresel, seconded by Supervisor Lund. Motion carried, voice vote.

Request to Fill Vacancy (Martini Retirement) Motion to approve request to fill vacancy due to retirement was made by Supervisor Anderson, seconded by Supervisor Gronski. Motion carried, voice vote.

Karner Blue Butterfly Training June 20, 2014 Mr. Morehouse will attend training to be recertified to survey/count Karner Blue butterflies for federal reporting purposes. Recertification is required every five years. There are twelve certified sites in Burnett County.

Project Report Mr. Morehouse reviewed the Open Project Status Report and updated the committee on the progress of ongoing projects.

Wisconsin County Highway Association (WCHA) Summer Road School Report Supervisor Gronski attended the WCHA meeting and provided an update.

FUTURE AGENDA ITEMS Budget approval. Highway budget approval on July 22, 2014, at the Highway Shop break room.

NEXT MEETING DATE July 9, 2014.

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ADJOURN Motion to adjourn was made by Supervisor Gronski, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Awe adjourned the meeting at 10:43 a.m.