



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

7410 County Road K, #105, Siren, WI 54872 • Phone 715-349-2173 • FAX 715-349-2169

MINUTES

Infrastructure Committee

May 14, 2014

CALL TO ORDER Chairman Awe called the May 14, 2014, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Charles Awe, Emmett Byrne, Dale Dresel, Jeremy Gronski, Bert Lund, Jr., Richard Anderson and Christopher Sybers (9:34 a.m.).

ELECTION OF CHAIR, VICE-CHAIR AND SECRETARY Chairman Awe opened the nominations for Chair of the Infrastructure Committee. Supervisors Byrne, Awe and Gronski were nominated by ballot for Chair. Supervisors Byrne and Gronski declined the nomination and Supervisor Anderson motioned to cast a unanimous ballot for Supervisor Awe for Chair, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Awe asked for nominations by ballot for Vice-Chair. Supervisor Gronski was the only nomination for Vice-Chair. Motion to cast a unanimous ballot for Supervisor Gronski for Vice-Chair was made by Supervisor Dresel, seconded by Supervisor Byrne. Motion carried, voice vote. Chairman Awe asked for nominations by ballot for Secretary. Supervisors Sybers, Anderson and Lund were nominated for Secretary. Supervisors Anderson and Lund declined the nomination and Supervisor Anderson motioned to cast a unanimous ballot for Supervisor Sybers for Secretary, seconded by Supervisor Gronski. Motion carried, voice vote.

Supervisor Sybers present at 9:34 a.m.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Chairman Awe asked to move agenda item 11 after agenda item 6. Motion to approve the agenda order with this change was made by Supervisor Gronski, seconded by Supervisor Anderson. Motion carried, voice vote.

APPROVAL OF MINUTES OF APRIL 2, 2014, MEETING Motion to approve the minutes of the April 2, 2014, Infrastructure Committee meeting was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote. County Clerk Wanda Hinrichs noted a couple corrections/clarifications necessary for the minutes. The engineers are from MSA not the Bureau of Aeronautics (BOA) and the county can do projects with participation from the BOA and Federal Aviation Administration (FAA). Motion to accept the minutes as corrected was made by Supervisor Gronski, seconded by Supervisor Dresel. Motion carried, voice vote.

Burnett County Infrastructure Committee
May 14, 2014

ADMINISTRATOR INFRASTRUCTURE UPDATES Mr. Ehalt updated the committee on the possible consolidation of the highway and forestry shops. He is currently reviewing eight different RFPs to put one together to use for looking at options for a facility. Mr. Ehalt is working with Department of Transportation (DOT) on the roundabout. There will be an updated SMA agreement going to county board next week for approval. He and Mr. Sickler traveled to Madison and met with the BOA to discuss state funding dollars and the six-year airport project plan to identify future projects and needs.

Administrative Assistant Stacy Hopke and Deputy Julie Mead from the Sheriff's Department presented a request for input and direction on locating for use, a larger evidence room within the building. The current room is not ventilated correctly and they are out of space. They will come back with a plan to present after more discussion with Administrator Ehalt and Maintenance Supervisor Gary Faught.

AIRPORT DEPARTMENT

Budget Report Airport Manager Jeremy Sickler answered questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Mr. Sickler answered questions on the Operational Report.

Project Report Mr. Sickler answered questions on the Project Report.

2013 Carryover Request – Airport Expansion/Development Fund Mr. Sickler presented the request to carryover funds in the amount of \$58,861.25 to 2014. This account is carried over yearly and is used for matching funds on airport projects and for other related development and expansion projects at the airport. Motion to approve the carryover was made by Supervisor Sybers, seconded by Supervisor Dresel. Motion carried, voice vote.

Wisconsin Airport Management Association Conference Report Mr. Sickler updated the committee on the meeting he and Mr. Ehalt attended with the BOA discussing airport projects and entitlement dollars and updated the committee on the possibility of time races at the airport now that rules seem to be a bit more lenient in that area. Mr. Sickler will gather more information on the issue and bring back to the committee at a later date.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-End and Year-To-Date Budget Summary reports.

Operational Report Maintenance Department Supervisor Gary Faught answered questions on the submitted Operations Report.

Project Report Mr. Faught answered questions from the committee on the submitted Project Report. The Register of Deeds carpet project and the water meter and irrigation system have been completed.

HIGHWAY DEPARTMENT

Budget Report Highway Commissioner Bob Morehouse answered questions from the committee on the submitted Year-To-Date Budget Summary report.

Operational Report

2014 Oil Prices Mr. Morehouse presented the current oil prices accepted. The oils went up one cent per gallon. No action necessary.

Schedule For Improvements And Maintenance Chip sealing will start June 23, 2014.

Request to Write-Off Storm Recovery Expenses From Emergency Management Mr. Morehouse reviewed the Operational Report and answered questions from the committee. Mr. Morehouse

Burnett County Infrastructure Committee
May 14, 2014

requested approval to write off storm recovery expenses that were not reimbursed. Motion to approve the write off of \$3,346.88 was made by Supervisor Dresel, seconded by Supervisor Gronski. Motion carried, voice vote.

Project Report Mr. Morehouse reviewed the Open Project Status Report and updated the committee on the progress of ongoing projects.

2014 Summer Road School Mr. Morehouse reported he would not be attending this year but invited any supervisor to attend. Supervisor Gronski and Supervisor Awe will both attend.

MOTION TO GO INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES 19.85(1)(C) TO CONSIDER THE SIX-MONTH PERFORMANCE EVALUATION DATA AND COMPENSATION OF MECHANIC Motion to go into closed session pursuant to Wisconsin Statutes 19.85(1)(c) to consider the six-month performance evaluation data and compensation of mechanic was made by Supervisor Gronski, seconded by Supervisor Byrne. Roll call vote: Supervisor Anderson, yes; Supervisor Lund, yes; Supervisor Dresel, yes; Supervisor Byrne, yes; Chairman Awe, yes; Supervisor Gronski, yes; and Supervisor Sybers, yes. Yes, 7. No, 0. Motion carried, roll call vote. Closed session entered at 10:45 a.m.

MOTION TO RECONVENE IN OPEN SESSION Motion to reconvene in open session was made by Supervisor Dresel, seconded by Supervisor Byrne. Motion carried, voice vote. Open session entered at 10:50 a.m.

ANY ACTION DEEMED NECESSARY FROM CLOSED SESSION DISCUSSION Motion to accept Mr. Morehouse's recommendation to give Derik Meyer a \$1.00 per hour raise for obtaining his CDL with endorsements (A, B, C and D) was made by Supervisor Sybers, seconded by Supervisor Dresel. Motion carried, voice vote.

FUTURE AGENDA ITEMS Evidence room discussion.

NEXT MEETING DATE June 11, 2014.

ADJOURN Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Gronski. Motion carried, voice vote. Chairman Awe ~~Sybers~~ adjourned the meeting at 11:07 a.m.

Excerpt from June 11, 2014 Infrastructure Committee Meeting Minutes

APPROVAL OF MINUTES OF MAY 14, 2014, MEETING Highway Commissioner Bob Morehouse noted an error in the last paragraph of the minutes of the May 14, 2014, Infrastructure Committee meeting: Chairman Sybers adjourned the meeting at 11:07 a.m. The minutes should be corrected to show Chairman Awe adjourned the meeting. Motion to approve the corrected minutes of the Infrastructure Committee meeting was made by Supervisor Lund, seconded by Supervisor Dresel. Motion carried, voice vote.