



COUNTY OF BURNETT  
**INFRASTRUCTURE COMMITTEE**  
Burnett County Government Center

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## MINUTES

Infrastructure Committee

January 8, 2014

**CALL TO ORDER** Chairman Awe called the January 8, 2014, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

### **NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW**

**MEMBERS PRESENT** Charles Awe, Dale Dresel, Jeremy Gronski, Bert Lund, Jr. and Emmett Byrne.

**MEMBERS EXCUSED** Christopher Sybers and Richard Anderson.

**PUBLIC COMMENTS** None.

**APPROVAL OF AGENDA ORDER** Motion to approve the agenda order was made by Supervisor Byrne, seconded by Supervisor Dresel. Motion carried, voice vote.

**APPROVAL OF MINUTES OF DECEMBER 11, 2013, MEETING** Airport Manager Jeremy Sickler noted the last sentence on page one and continuing onto page two of the minutes needed clarification and offered to rewrite the sentence. Motion to approve the minutes of the December 11, 2013, Infrastructure Committee meeting as clarified was made by Supervisor Lund, seconded by Supervisor Gronski. Motion carried, voice vote.

**SUMMER FLY-IN PRESENTATION** Airport Advisory Group representative Dave Basten was present to review the 2013 Gandy Dancer Fly-In/Drive-In and the group's plans for the 2014 event scheduled for July 26, 2014. Goals are to increase attendance and add additional family-friendly elements. The event website address is: [gandydancerflyindrivein.com](http://gandydancerflyindrivein.com).

### **AIRPORT DEPARTMENT**

**Budget Report** Mr. Sickler answered questions on the submitted Year-To-Date Budget Summary Report.

**Operational Report** Mr. Sickler answered questions on the submitted Operational Report. Discussion ensued on whether the purchase of a new snow plow truck should be reconsidered. Highway Commissioner Bob Morehouse reiterated the highway department will provide backup plowing when the airport equipment is down.

**Project Report** There were no questions on the submitted Project Report.

**Discuss Policy Regarding Insurance for Aircraft Mechanics Using County Building**

Information gathered by County Clerk Wanda Hinrichs was distributed. Discussion of a policy regarding insurance for aircraft mechanics using county buildings will be postponed until the February 12, 2014, meeting to allow Ms. Hinrichs and Mr. Sickler time to review the information.

**Policy Regarding Negotiating Leases When a Hangar is Sold**

Mr. Sickler reported the Airport Lot Lease approved at the December 11, 2013, meeting was forwarded to Corporation Counsel David Grindell for comment. Mr. Grindell and County Administrator Nate Ehalt prefer language contained in Section 17, Tenant's Right to Assign, be included in an addendum. The addendum will be sent to all lease holders. If a hangar owner opts not to sign the addendum the original lease will stand. Motion to adopt approved changes to the Airport Lot Lease in the form of an addendum was made by Supervisor Dresel, seconded by Supervisor Gronski. Motion carried, voice vote.

**MAINTENANCE DEPARTMENT**

**Budget Report** There were no questions on the submitted Year-To-Date Budget Summary report.

**Operational Report** Maintenance Department Supervisor Gary Faught answered questions on the submitted Operations Report.

**Project Report** Mr. Faught answered questions from the committee on the submitted Project Report.

**HIGHWAY DEPARTMENT**

**Budget Report** Mr. Morehouse answered questions from the committee on the submitted Year-To-Date Budget Summary report.

**Operational Report** Mr. Morehouse reviewed the Operational Report and answered questions from the committee. Mr. Morehouse reported heaters in the truck storage area failed causing frozen waterlines. In addition, the outside door to the truck storage area is malfunctioning and caused substantial damage to a forklift. Due to the extreme cold temperatures, salt brine tanks and plumbing have frozen, requiring the use of a backup system. Mr. Morehouse reviewed current frost line levels, snowfall amounts and severity ratings.

**Project Report** Mr. Morehouse reviewed the Open Project Status Report and updated the committee on progress of ongoing projects.

**Webb Lake County Road H No Parking Request** Greg Main was present and was given permission to comment on the Webb Lake County Road H no parking request. Mr. Main distributed photos demonstrating safety concerns with parking on this section of County Road H and copies of communications Webb Lake residents have had with the county sheriff and highway department over the past 15 years. On behalf of the signers of the petition requesting no parking on the 787 foot section of County Road H from Lake 26 Road, past West Des Moines Lake Road to the Webb Lake Fire Hall, Mr. Main requested action from the committee. Discussion ensued on where cars would park if no parking were allowed and whether enforcement would be feasible. Mr. Morehouse stated the safety concerns about visibility at the intersection of County Road H and West Des Moines Lake Road would be solved if parking were banned 50 feet in both directions of the intersection on the south side of County Road H. A handicapped parking space could be placed in front of a business if desired. Enforcement could still be a concern. Motion to designate a no parking zone from sign to sign on the south side of County Road H 50 feet from point of curve on either side of the intersection with West Des Moines Lake Road was made by Supervisor Dresel, seconded by Supervisor Lund. Motion carried, voice vote.

**2013 Winter Maintenance Costs** Mr. Morehouse reported he had budgeted \$385,000.00 for winter road maintenance. His preliminary estimate of actual expenditures is \$570,000.00 to \$600,000.00.

**Highway Facility Update** County Administrator Nate Ehalt was present and commented on his meeting with Mr. Morehouse about a new highway facility. They are exploring ways of collaborating with other entities.

**MOTION TO GO INTO CLOSED SESSION PURSUANT TO WISCONSIN STATUTES 19.85(1)(C) TO CONSIDER THE PERFORMANCE EVALUATION DATA OF TWO EMPLOYEES** Motion to go into closed session was made by Supervisor Lund, seconded by Supervisor Gronski. Roll call vote: Chair Awe, yes; Supervisor Gronski, yes; Supervisor Byrne, yes; Supervisor Dresel, yes; Supervisor Lund, yes. Yes, five; excused, two. Motion carried, roll call vote. Closed session entered at 11:01 a.m.

**MOTION TO RECONVENE TO OPEN SESSION** Motion to reconvene to open session was made by Supervisor Lund, seconded by Supervisor Byrne. Motion carried, voice vote. Open session entered at 11:16 a.m.

**ANY ACTION DEEMED NECESSARY FROM CLOSED SESSION DISCUSSIONS** Motion to move Steve Washkuhn and Scott Doornink to permanent status and increase their pay by 2 percent was made by Supervisor Byrne, seconded by Supervisor Lund. Motion carried, voice vote.

**FUTURE AGENDA ITEMS** Airport insurance, long range airport plan discussion, committee strategic direction discussion and November 2014, committee meeting date.

**DETERMINE NOVEMBER 2014, COMMITTEE MEETING** Future agenda item.

**NEXT MEETING DATE** February 12, 2014.

**ADJOURN** Motion to adjourn was made by Supervisor Gronski, seconded by Supervisor Lund. Chairman Awe adjourned the meeting at 11:22 a.m.