



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center

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MINUTES

Infrastructure Committee

April 10, 2013

CALL TO ORDER Chairman Awe called the April 10, 2013, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Dale Dresel, Emmett Byrne, Jeremy Gronski, Christopher Sybers and Bert Lund, Jr.

PUBLIC COMMENTS Public comments were reserved for ATV agenda item.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Anderson, seconded by Supervisor Byrne. The ATV agenda item will be addressed after the minutes and not further in the agenda under the Highway Department agenda items. Motion carried, voice vote.

APPROVAL OF MINUTES OF MARCH 13, 2013, MEETING Approval of minutes will be handled at the May meeting.

REQUEST FROM TOWN OF RUSK FOR ATV ROUTE (CTH G, from CTH H to CTH A)(CTH A, FROM CTH G to ECL) Highway Commissioner Bob Morehouse introduced the request for an ATV route in the Town of Rusk. Mr. Morehouse has reviewed the route for discussion. The question on starting at County Road H is there wasn't a connection at that start point with County Road G, but had no concerns with County Road G itself. County Road A concerns entailed a reduced speed zone area and the traffic count is high. It was noted there were possibilities of private land permission for the section of County Road A. Mr. Morehouse noted he had no concerns with County Road G but still concerned with County Road A. This route request still needs to be reviewed by the Sheriff and ultimate approval will be with the county board. Consideration on this will be brought before the committee next month after route review from the Sheriff.

AIRPORT DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary Report.

Operational Report There were no questions on the submitted Operational report. Airport Manager Jeremy Sickler updated the committee on the fuel pump situation with it needing replacement due to operational issues. Mr. Sickler is currently working on getting the fuel system replaced but it may be a process that takes close to one year for completion. The high

water level alarm went off due to the high melting water levels up against the risers and running into the tank. Mr. Sickler will work on sealing the gaps by the risers so this doesn't continue to happen.

Project Reports The Bureau of Aeronautics (BOA) meeting was recently held with Supervisor Gronski and Mr. Sickler both attending. They worked with the BOA to establish and re-prioritize the petition for projects. The long range plans have changed due to a failed inspection and the fuel system needing to be upgraded and to let them know we don't have enough buildings for the planes coming into the airport and need more space. Until a year ago, these two projects were down the line in the priority list, but were needed to be moved to the top of the list now.

Fuel Tank Mr. Sickler continued an update from his meeting with the BOA where the BOA was in favor of moving forward with plans to upgrade the fuel system. Mr. Sickler presented the timeline for the project which would include; six weeks for the bidding process, one month for contract negotiations, two months to acquire the tank, equipment and pump, so a total of seven to nine months total if the trigger was pulled today. The expectation to install a tank over the winter months may not be reasonable so approximately one year until the tank upgrade would be done. The BOA would be willing to switch the first and second priority project in order to move forward. The inspector can extend the time for fixing/replacing the tank as long as they are actively working to resolve the problem.

County Hangar Update Mr. Sickler updated the committee on the discussion with the BOA on the need for more equipment or aircraft storage space. The option of constructing a new 80' x 80' building couldn't happen until after the fuel system was installed due to shortage of entitlement funding. With the fuel system not able to be installed and complete until 2014, we could use 2013 entitlement money to fund the purchase of an existing building this year and use the 2014 entitlement money for the fuel system. An existing 48' x 84' hangar located at the county airport is currently for sale. The county could purchase this building and designate it as an airport equipment storage building. This would free up space currently occupied by snow removal equipment for aircraft storage. The airport didn't specifically petition for a storage building, rather petitioned for a hangar/construction development. Potentially the existing petition may qualify Burnett County for funding for an equipment storage building. If not, a new petition needs to be filed. Mr. Sickler is waiting for instruction from the BOA if he needs to re-petition specifically for an equipment storage building. Discussion ensued. Motion to draft a letter petitioning the BOA for the purchase of an equipment storage building was made by Supervisor Dresel, seconded by Supervisor Anderson. Discussion further ensued on the intent of the letter is not to file another petition for a different building, but rather to request the BOA accept the existing petition to address a need for storage in general as opposed to explicitly aircraft storage. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary report.

Operational Report Maintenance Supervisor Gary Faught reviewed the Operational Report noting the blower had been replaced on the bio unit of the septic system.

Project Reports/Other There were no questions on the submitted 2012 Projects Report. Mr. Faught reported the rekeying project for the entire building will be happening next week.

Siren Sanitation System Update Mr. Faught reported the contract with the Siren Sanitary Board had been approved with amendments and will move on to the Administration Committee and county board for approvals.

HIGHWAY DEPARTMENT

Budget Report There were no questions on the submitted Year-To-Date Budget Summary Report.

Operational Report Highway Commissioner Robert Morehouse reviewed the Operational Report and answered questions from the committee. Mr. Morehouse reported \$291,473.00 of the \$386,000.00 2013 road maintenance budget had been spent so far and \$120,000.00 worth of salt is due to be delivered. The Skid-Steer bids were all rejected due to various specifications not being met. The Skid-Steer was rebid and the bid opening will happen next week.

Projects Reports/Other Mr. Morehouse updated the committee on the asphalt, oil and pulverization bid requests coming in for project work. These will be awarded at the May meeting.

Rebid for Skid Steer (All Previous Bids Rejected) As noted above, the Skid Steer was rebid with previous bids all rejected. The bids will be opened next week.

2013 Summer Road School June 3-5, 2013 Summer Road School will be held June 3-5, 2013, in Wisconsin Dells. Mr. Morehouse, Supervisor Gronski and Supervisor Awe will be attending.

FUTURE AGENDA ITEMS Communications update, ATV Route approval and policy on disposal of furniture.

NEXT MEETING DATE May 8, 2013.

ADJOURN Motion to adjourn the May 8, 2013, Infrastructure Committee meeting was made by Supervisor Pardun, seconded by Supervisor Bryne. Motion carried, voice vote. Chairman Awe adjourned the meeting at 10:10 a.m.