



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center

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MINUTES

Infrastructure Committee

July 18, 2012

CALL TO ORDER Chairman Awe called the July 18, 2012, meeting of the Infrastructure Committee to order at 9:07 a.m. in the Airport Terminal Building.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Bert Lund, Jr., Dale Dresel, Emmett Byrne and Jeremy Gronski.

MEMBER EXCUSED Christopher Sybers.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Byrne, seconded by Supervisor Dresel. Motion carried, voice vote.

APPROVAL OF MINUTES OF JUNE 20, 2012, MEETING Motion to approve the minutes of the June 20, 2012, Infrastructure Committee meeting was made by Supervisor Byrne, seconded by Supervisor Gronski. Motion carried, voice vote.

AIRPORT DEPARTMENT

Year-to-Date Budget Summary There was no questions for Airport Manager Jeremy Sickler on the submitted budget summary report.

Operations Report Mr. Sickler reviewed the submitted operations report and answered questions from the committee.

Project Reports/Other (Fly-in, Weather Room Construction, Hangar Inspection Program)

Mr. Sickler reviewed the project report and answered questions from the committee. An update was given on plans for the upcoming Fly-In/Drive-In Pancake Breakfast noting the new EAA Chapter in Burnett County has been working hard to solicit monetary donations to pay for static display aircraft. There will be plane and helicopter rides as well. Mr. Sickler noted the annual Hangar Owners Association meeting will be held on Friday, August 20, 2012. The weather room construction has been completed and Mr. Sickler will be doing hangar inspections to make sure the owners are in compliance with the current lease. A hangar is only allowed up to 30 percent of its space to be utilized for non-aircraft related storage.

Resolution = Acknowledging the Burnett County Airport Statement of Project Intentions

Mr. Sickler presented information on the resolution noting it was a requirement to have a resolution stating the county was still committed to their six-year plan for airport improvement projects. Motion to approve the resolution was made by Supervisor Anderson, seconded by

Supervisor Lund. Motion carried, voice vote.

MAINTENANCE DEPARTMENT

Year to Date Budget Summary and Preliminary 2013 Discussion There were no questions from the committee on the year-to-date budget summary.

Operations Report Mr. Faught reviewed the report and answered questions from the committee. Mr. Faught updated the committee on the repair of the main pressure switch for the well system. Discussion ensued on possible issues down the road concerning sewer and water and what the county should look at for the future. There are several critical systems necessary to operate the buildings and grounds and the committee is going to start looking at the short and long range plan for these areas.

Project Reports/Other Mr. Faught answered questions from the committee on the submitted project report. A contractor has been obtained to work on the window at the clerk of courts office.

Discuss Impact of Air Conditioning/Refrigerant Phase Out An update on the air conditioner replacement plan was given and discussion ensued on the options available. There are two \$50,000.00 air conditioning units from 1983 we need to look at replacing. Johnson Controls will work with the county to phase the cost into other contracts we hold with them, will partner with us to get a new system now and one later or we can look at financing and replacing the units outright. Options were discussed and Mr. Faught was asked to follow-up on options, costs and having a representative from Johnson Controls present information on the systems and what they can offer the county.

HIGHWAY DEPARTMENT

Year to Date Budget Summary and Preliminary 2013 Discussion There were no questions for Highway Commissioner Morehouse on the year-to-date budget summary.

Operations Report There were no questions on the submitted report. Mr. Morehouse reported the state road projects have been completed. He will be replacing a highway employee who resigned in the near future and one of the college workers will be leaving early. Recent problems and costs for replacement with the burners for the equipment used to make asphalt has led to the decision to stop making our own at the county shop and to negotiate a good price with a better mix as the result.

Project Reports/Other There were no questions from the committee on the submitted project report.

ATV Route Approvals County Road FF Mr. Morehouse reported a request to open up County Road FF to All Terrain Vehicle (ATV) traffic has been reviewed by the Sheriff and is now at the committee level for recommendation. Motion to approve the section of County Road FF if heavily signed and move to county board for approval was made by Supervisor Anderson, seconded by Supervisor Byrne. Motion carried, voice vote.

Next Step for Moving Highway Proposal Forward The committee discussed how to move the proposed road infrastructure plan forward. The information was presented at county board and the administration committee. Financing options were discussed and Mr. Morehouse was instructed to put \$1.7 million in his 2013 budget and move the five year plan forward as presented.

PAPERLESS UPDATE County Clerk Wanda Hinrichs updated the committee on the paperless project for committee and county board meetings. A pilot committee was appointed at county board and a mock committee meeting with a planning session will be set in the near future.

FUTURE AGENDA ITEMS ATV Ordinance update, back-up system discussions, T-Hangar options and capital development plan.

NEXT MEETING DATE Budget meeting set for August 8, 2012 at 9 a.m.

Chairman Awe discussed the committee's need to work with departments on goals and discussed the five goal categories he outlined. They include finance, operations, projects, service and personal development.

ADJOURN Motion to adjourn the July 18, 2012, meeting of the Infrastructure Committee was made by Supervisor Gronski, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Awe adjourned the meeting at 10:45 a.m. A tour of the airport facilities was conducted for those interested.