



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center

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MINUTES

Infrastructure Committee

June 20, 2012

CALL TO ORDER Chairman Awe called the June 20, 2012, meeting of the Infrastructure Committee to order at 8:57 a.m. in the lunchroom at the County Highway Building.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Richard Anderson, Charles Awe, Bert Lund, Jr., Dale Dresel, Emmett Byrne, Christopher Sybers (10:15 a.m.) and Jeremy Gronski.

PUBLIC COMMENTS Representatives from Allied Waste were present to answer questions from the committee concerning agenda item 7d.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Gronski. Motion carried, voice vote.

APPROVAL OF MINUTES OF MAY 16, 2012, MEETING Motion to approve the minutes of the May 16, 2012, Infrastructure Committee meeting was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

AIRPORT DEPARTMENT

Year-to-Date Budget Summary and Preliminary 2013 Discussion There were no questions for Airport Manager Jeremy Sickler on the submitted budget summary report. Mr. Sickler reported a resolution will be needed to reaffirm the Six-Year Statement of Project Intentions with the Department of Transportation and the Bureau of Aeronautics. The county portion of airport project match in 2013 will increase from 2.5% to 5%. The roundabout project at the intersection of State Roads 35 and 70 is the only large development project budgeted for the next few years. Discussion ensued on changes in the roundabout design Burnett County will help fund that will benefit the airport. The committee discussed the newly adopted Infrastructure Committee definition. The 2013 budget process has already begun, but by 2014 the committee's role in capital planning will be clearer and part of the process.

Operations Report Mr. Sickler reviewed the submitted operations report and answered questions from the committee.

Project Reports/Other Mr. Sickler reviewed the project report and answered questions from the committee.

Fly-In Preparations for the Fly-In were reviewed. A pancake breakfast will be held and emergency vehicles and antique aircraft will be on display. Donations from local businesses have been solicited by the Burnett County chapter of the Experimental Aircraft Association (EAA). Banners acknowledging the donors will be displayed along airport grounds on State Road 35

north of the intersection with State Road 70. The event is open to the public.

Weather Room Construction Mr. Sickler updated the committee on the weather briefing room in the Airport Terminal Building. The Maintenance Department along with volunteers assisted in the project.

MAINTENANCE DEPARTMENT

Year to Date Budget Summary and Preliminary 2013 Discussion There were no questions from the committee on the year-to-date budget summary. Maintenance Department Supervisor Gary Faught reported his 2013 budget request will include projects initiated by his department as well as requests from other departments.

Operations Report Mr. Faught reviewed the report and answered questions from the committee. Chairman Awe commented on the amount of repairs routinely required in the jail.

Project Reports/Other There were no questions from the committee on the submitted project report from Mr. Faught. The Clerk of Court window installation is scheduled for August 20.

Explanation of How Garbage is Handled for County Government Trash services are contracted and paid for by individual departments. After a price increase imposed by Allied Waste Services in March, 2012, most departments were able to contract with other vendors whose rates were more competitive and did not require a service contract. Discussion ensued on whether decisions on trash service should be centralized with the Maintenance Department or left to individual departments. Motion that a garbage policy be developed was made by Supervisor Dresel, seconded by Supervisor Byrne. Motion carried, voice vote.

Canceling the Government Center Re-Keying Project for 2012 and Reallocate the Budgeted Funds for Driveway Maintenance and Other Parking Lot Repairs Mr. Faught reported the cost of the Government Center Re-Keying project would be higher than budgeted and can wait another year. Motion to approve the request to cancel the re-keying project and reallocate the funds for driveway maintenance and other parking lot repairs was made by Supervisor Anderson, seconded by Supervisor Byrne. Motion carried, voice vote.

HIGHWAY DEPARTMENT

Year to Date Budget Summary and Preliminary 2013 Discussion There were no questions for Highway Commissioner Morehouse on the year-to-date budget summary. Discussion ensued on the need to separate the capital and operations budgets. Further discussion ensued on whether the Administration Committee or the County Board of Supervisors should take the initiative for a county-wide capital improvement program.

Supervisor Lund was excused from the meeting at 10:04 a.m. and returned at 10:10 a.m.

Following discussion of various funding options, the committee consensus was a resolution from the Infrastructure Committee to adopt the Burnett County Five-Year Plan was needed. Chairman Awe will draft a resolution for committee approval at the July 18, 2012, meeting.

Operations Report There were no questions on the submitted report. Due to recent heavy rain, County Road X south of Hertel was closed because of a culvert failure. Mr. Morehouse reported his department converted to narrow band radio transmission as of June 8, 2012.

Project Reports/Other There were no questions from the committee on the submitted project report.

ATV Route Approvals Mr. Morehouse reported a request to open up County Road FF to All Terrain Vehicle (ATV) traffic has been forwarded to the Sheriff's department for review.

Wisconsin County Highway Association (WCHA) Summer Road School Reports Chairman Awe and Supervisors Byrne and Gronski attended the WCHA Summer Road School June 3-6, 2012, at Wisconsin Dells. Reports on sessions attended were presented and comments were offered on the need for more sessions geared to county supervisors rather than highway

commissioners.

WCHA New Web Page www.wcha.co Mr. Morehouse reported on the new WCHA webpage and urged supervisors to check it out.

POLK-BURNETT UPDATE Supervisors Anderson and Gronski and Mr. Morehouse visited the Polk-Burnett facility on State Road 70 to determine if it is of interest to the Highway Department for possible operations use. Polk-Burnett is checking on lease arrangements and costs.

FUTURE AGENDA ITEMS Resolution to adopt the Five-Year Highway Plan, garbage policy and Polk-Burnett facility update.

NEXT MEETING DATE July 18, 2012.

ADJOURN Motion to adjourn the June 20, 2012, meeting of the Infrastructure Committee was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote. Chairman Awe adjourned the meeting at 11:07 a.m. A tour of the Highway Department was conducted for those interested.