



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

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MINUTES

Infrastructure Committee

April 16, 2008

CALL TO ORDER Chairman Carsten Endresen called the April 16, 2008, meeting of the Infrastructure Committee meeting to order at 9:04 a.m. at the Burnett County Government Center, Room 165.

MEMBERS PRESENT Chairman Carsten Endresen, Secretary Bert Lund, Jr., Richard Anderson, Chris Sybers and Eldon Freese.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT 1984 OPEN MEETING LAW Supervisor Endresen read Stat. 1984 Open Meeting Law Notice.

PUBLIC COMMENTS None

APPROVAL OF AGENDA ORDER Motion to approve the agenda order made by Supervisor Freese, seconded by Supervisor Sybers. Motion carried.

APPROVAL OF MINUTES Motion to approve the March 19, 2008 minutes of the Infrastructure Committee Meeting was made by Supervisor Lund, seconded by Supervisor Anderson. Motion carried.

MAINTENANCE DEPARTMENT REPORT Maintenance Supervisor Gary Faught presented his monthly report to the committee. Mr. Faught will check on a date for the roof project to begin. The IT Department has moved to their new office space in the basement. Maintenance report accepted as presented.

COUNTY NEEDS ASSESSMENT Three architectural firms, Ayres and Associates and SDS Architectural out of Eau Claire and Venture Architectural out of Milwaukee toured the airport, highway and main facility of the county buildings and grounds. Quantic Architectural of Appleton will tour on April 20, 2008. All firms were asked to present the county with a pricing and competition schedule by May 9, 2008, for review by the Infrastructure Committee.

HIGHWAY DEPARTMENT REPORT Highway Commissioner Robert Morehouse presented his reports. The Bashaw project was started April 15, 2008 and the Gandy Dancer relocation project will continue, starting April 20, 2008. Highway Department reports accepted as presented.

REQUEST TO FILL HIGHWAY VACANCY OPERATOR II Highway Commissioner Bob Morehouse presented a request to fill a vacancy for an Operator II in the Highway Department. Motion was made to approve filling the vacancy of the Operator II position at the Highway Department by Supervisor Freese, seconded by Supervisor Lund. Discussion ensued. Motion carried.

PATROL SUPERINTENDENT UPDATE Commissioner Morehouse and Administrator Fitzgerald will meet to confer on the applicants. Applications and interviews for the high school summer workers will take place the end of May.

SUMMER HIGHWAY CONFERENCE Registrations need to be submitted by May 9, 2008 for those planning to attend the summer conference June 9, 10 and 11, 2008.

ASPHALT-PULVERIZING-SC OILS PROPOSAL Monarch Paving was awarded the bid. The Highway 87 Grantsburg to Cushing project will take place this summer, 2008. Motion to approve the request for bids pricing on all three pieces of the project was made by Supervisor Sybers, seconded by Supervisor Freese. Motion carried.

AIRPORT DEPARTMENT REPORT Airport Manager Jeremy Sickler presented his monthly report. The report was accepted as submitted. A Fly-in Breakfast/Lunch is scheduled for the Burnett County Airport on Saturday, July 26, 2008.

HANGAR LEASE UPDATE The process of updating the lease has been completed. The hangar owners will review the final revised version of the lease. Administrator Fitzgerald anticipates things will be finalized in the next 30 days.

CAPE SIDE COVE TOUR The Infrastructure Committee toured along with the County Administrator and Government Center's Maintenance Supervisor toured Capeside Cove. Supervisor Lund requested that Maintenance Supervisor Faught make arrangements with the Capeside Cove custodian to look at the roof next week.

HIGHWAY DEPARTMENT TOUR The Infrastructure Committee toured the Highway Department. No notable events.

FUTURE AGENDA ITEMS Capeside Cove.

ADJOURNMENT Motion to adjourn was made by Supervisor Endresen, seconded by Supervisor Anderson. Motion carried. Meeting was adjourned at 11:35 a.m.