



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE

Burnett County Government Center
May 21, 2008

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MINUTES

CALL TO ORDER Chairman Carsten Endresen called the May 21, 2008, meeting of the Infrastructure Committee meeting to order at 9:02 a.m. at the Burnett County Government Center, Room 165.

MEMBERS PRESENT Carsten Endresen, Bert Lund, Jr., Richard Anderson, Harry Patneau, Charles Awe, Eldon Freese.

MEMBER ABSENT Christopher Sybers.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT 19.84 OPEN MEETING LAW Supervisor Endresen read Stat. 19.84 Open Meeting Law Notice.

ELECTION OF CHAIR, VICE-CHAIR AND SECRETARY A nomination for Carsten Endresen for Committee Chair was made by Supervisor Freese. Nominations were called for three times. Motion was made by Supervisor Freese to cast a unanimous ballot for Carsten Endresen as Committee Chair. Motion carried by unanimous vote.

A nomination for Eldon Freese for Committee Vice-Chair was made by Supervisor Endresen. Nominations were called for three times. Motion was made by Supervisor Endresen to cast a unanimous ballot for Eldon Freese as Committee Vice-Chair. Motion carried by unanimous vote.

A nomination for Bert Lund, Jr. for Committee Secretary was made by Supervisor Freese. Nominations were called for three times. Motion was made by Supervisor Endresen to cast a unanimous ballot for Bert Lund, Jr. as Committee Secretary. Motion carried by unanimous vote.

PUBLIC COMMENTS Bob Morehouse referenced a speed zone issue and petition for County Road Z to be brought to committee next month. Supervisor Freese addressed a sidewalk issue connecting to the driveway and adding signage of do not enter for a driveway into the parking lot and signage for specific reserve signs when special parking needs are required. A possible bike rack was also recommended.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried.

APPROVAL OF MINUTES Motion to approve the April 16, 2008 minutes of the Infrastructure Committee Meeting was made by Supervisor Lund, seconded by Supervisor Anderson. Motion carried.

MOTION TO GO INTO CLOSED SESSION TO DISCUSS EMPLOYEE PERFORMANCE AND COMPENSATION (PERFORMANCE ENHANCEMENT PROGRAM PROCESS) PURSUANT TO WISCONSIN STATUTE 19.85(1)(C) Motion was made by Supervisor Anderson to go into Closed Session, seconded by Supervisor Lund. Motion carried.

MOTION TO RECONVENE TO OPEN SESSION Motion to reconvene to Open Session was made by Supervisor Freese, seconded by Supervisor Lund. Motion carried.

ANY ACTION DEEMED NECESSARY FROM CLOSED SESSION DISCUSSIONS None

HIGHWAY DEPARTMENT REPORT Highway Administrator Robert Morehouse presented his report. Supervisors Lund, Freese, Endresen and Awe will accompany Commissioner Morehouse to the Spring Committee Meeting in Hayward on May 22, 2008. The summer conference was confirmed. Three pieces of equipment was sold by Wisconsin Surplus On-line Auction. A 1989 Semi tractor sold for \$8,775.00; 1996 Ford F-350 for \$3,000.00; 1976 Chip Spreader for \$1,535.00. On May 29, 2008, interviews for the Patrol Superintendent will be held. Eighty-one applications received for the Class II Operator position vacancy. They will be interviewing six qualified applicants for the position.

MAINTENANCE DEPARTMENT REPORT Maintenance Supervisor Gary Faught presented his monthly report to the committee. The elevator has been repaired. The basement area in need of painting has been done and there is no date set for the roof repair as of yet.

COUNTY NEEDS ASSESSMENT RFP Three architectural firms, Ayres and Associates (\$37,800.00) out of Eau Claire (\$37,800.00), Venture Architectural out of Milwaukee (\$38,000.00) and Quantic Architectural of Appleton (\$77,000.00), submitted proposals for the county needs study. A committee meeting will be set for June 17, 2008 at 9 a.m. to review proposals and choose a firm.

Supervisor Sybers now present at 9:42 a.m.

CAPELIDE COVE DISCUSSION A discussion was held on whether or not the Capeside Cove building would fit future plans for the infrastructure needs of Burnett County. The consensus of the committee was it is a good building but doesn't fit the needs of the Burnett County.

AIRPORT DEPARTMENT REPORT Airport Manager Jeremy Sickler presented his monthly report. The report was accepted as submitted. Supervisor Freese asked if there were any safety issues at the fuel pumps. Mr. Sickler explained the system, the way it works and the safety measures that are in place, concluding, things are as safe as possible there. Discussion ensued.

Fuel sales are slightly down. Due to the rising cost in fuel people aren't flying quite as much.

BURNETT COUNTY FUEL PUMPS One broken fuel pump has been replaced. Discussion was held on replacing the remaining fuel pumps due to their age and condition. The primary concern is the county pump which has already gone down twice and needed repair. Motion

made to replace the county fuel pump and use funds from a non-lapsing Airport Maintenance account by Supervisor Anderson, seconded by Supervisor Freese. Motion carried.

HANGAR LEASE UPDATE Mr. Sickler met with the Hangar Owners Association. Both the county and association attorneys agree on the language of the lease at this point and the Hangar Owners are awaiting the final version of the lease.

RUNWAY EXTENSION UPDATE A year long wildlife hazard assessment will be conducted by the USDA at the request of the Wisconsin Bureau of Aeronautics. As a result, the extension of Runway 13/31 will be delayed until at the earliest 2010.

FUTURE AGENDA ITEMS Petition for County Rd. Z; old IT office space; new salt facility in Danbury; RFP for Burnett County Needs Study.

NEXT MEETING DATE June 17, 2008 for a special meeting of the committee to discuss the proposals for the Burnett County Needs Assessment and June 18, 2008 regular meeting of the Infrastructure Committee.

COUNTY ROAD TOUR A county road tour was conducted to view current road conditions in various areas.

ADJOURNMENT Motion to adjourn was made by Supervisor Lund, seconded by Supervisor Freese. Motion carried. Meeting was adjourned at 12:30 p.m.