



COUNTY OF BURNETT
INFRASTRUCTURE COMMITTEE
Burnett County Government Center

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MINUTES

Infrastructure Committee
June 15, 2011

CALL TO ORDER Chairman Awe called the June 15, 2011, meeting of the Infrastructure Committee to order at 9:00 a.m. in Room 165 of the Burnett County Government Center.

NOTICE POSTED IN ACCORDANCE TO WIS. STAT. 19.84 OPEN MEETING LAW

MEMBERS PRESENT Charles Awe, Bert Lund, Jr., Donald Taylor, Jim Sundquist and Richard Anderson.

MEMBERS EXCUSED Eldon Freese and Christopher Sybers.

PUBLIC COMMENTS None.

APPROVAL OF AGENDA ORDER Motion to approve the agenda order was made by Supervisor Lund, seconded by Supervisor Anderson. Motion carried, voice vote.

APPROVAL OF MINUTES OF MAY 18, 2011, MEETING Motion to approve the minutes of the May 18, 2011, Infrastructure Committee meeting with a correction on page 2, paragraph 2 to change where it states *moving the floor* to *moving to Florida* was made by Supervisor Taylor, seconded by Supervisor Lund. Motion carried, voice vote.

AIRPORT DEPARTMENT

Year to Date Budget Summary Airport Manager Jeremy Sickler reviewed the submitted Year-to-Date Budget Summary and answered questions from the committee.

Operations Report Mr. Sickler reviewed the submitted operations report and stated they plan to paint the airport terminal building on Friday, June 17, 2011. He informed the committee there is decommissioned, obsolete beacon equipment which is not worth repairing and it has been recommended to get rid of it. The removal can be done with minimal cost and the disposal can be done through recycling. The committee agreed to allow disposal of the obsolete beacon equipment and poles and if possible, remove and cash in the attached underground copper wiring.

Project Reports Mr. Sickler updated the committee and answered questions on the Fly-in/Drive-In Breakfast. He stated a display of radio-controlled aircraft will not need special Federal Aeronautics Administration (FAA) permission or air space restrictions. Planning for the event is on schedule.

Bids went out this month for the crack filling project, which is expected to be done in July or August, 2011. The FAA is paying \$100,000.00, the state is paying \$2,500.00 and the county is paying \$2,500.00 to have the whole airport crack-filled and a slurry applied. Environmental engineering is underway for the southeast development project and a company is coming within the next week to perform the soil boring tests to plan for stormwater management. The project is in the planning stage and there is no intention or commitment on the county's behalf to move forward with the project at this time.

MAINTENANCE DEPARTMENT

Year to Date Budget Summary There were no questions from the committee on the Maintenance YTD Budget Summary.

Operations Report Maintenance Supervisor Gary Faught reviewed the report and answered questions from the committee.

Project Reports Mr. Faught updated the committee on the relocation of the ventilation cooler on the government center roof. Johnson Controls sent a letter regarding an Occupational Safety and Health Administration (OSHA) standard which indicates if there is a fall-risk greater than ten feet in a work area, the work area must be 13 feet from the fall area or there must be a fence. The ventilation unit is 43 inches from the edge of the roof. The best option to correct the issue is to move the ventilation unit back another 15 feet from the edge of the roof at a cost of \$1,200.00-\$1,300.00. The move is planned for later this year if the budget allows it.

Mr. Faught updated the committee on the terminal annex bid to do a basic, minimal rehab of the airport terminal's adjacent warehouse. The bid for roof replacement is \$19,621.00. The scope of work proposed for the building renovation is to gut out the inside, replace garage doors, patch clay block, do basic mechanical work and block up the unused garage door facing County Road K. The cost for the building renovation will be \$16,000 not including asbestos abatement if it is found to be necessary. Asbestos testing and abatement will cost \$6,000.00 to \$10,000.00. Motion was made to forward to the Administration Committee a recommendation to approve the \$60,000.00 estimation for the renovation of the airport annex by Supervisor Taylor. The motion was seconded by Supervisor Anderson. Motion carried. Voice vote.

Mr. Faught stated they are installing a new telephone circuit in the building today, more carpet replacement is planned for the middle part of July and new panic hardware is planned for the doors. The hardware vendor is seriously ill, so there is a delay. However Mr. Faught would like to wait for this vendor to recover before ordering the new hardware. Mr. Faught discussed the *Russ Road* ~~Rush Road~~ warehouse remodel. The plan is to readjust shelves, put in 3/4" plywood, reorganize and move shelves for more efficient use. Mr. Faught will prepare figures for the completion of this work. Mr. Faught answered questions from the committee regarding removal of the obsolete satellite equipment from the UW-Extension office.

HIGHWAY DEPARTMENT

Year to Date Budget Summary Highway Commissioner Bob Morehouse reviewed the Highway Department Year-to-Date Budget Summary and answered questions from the committee.

Operations Report Mr. Morehouse reviewed Highway Department operations and answered questions from the committee. He stated the two new trucks are ordered and the chassis are in. Mr. Morehouse anticipates receiving the first truck by August 1, 2011, and the second truck by September 1, 2011. Mr. Morehouse hopes the Highway Department will be finished with

maintenance to Forestry's northern trail this week. The County Road B project start date might get pushed back a bit because they are still waiting for the asphalt plant. Once started, the project must be finished within 35 days to avoid penalties. Mr. Morehouse anticipates starting the first week of August, 2011.

Project Reports Mr. Morehouse reported on the National Association of County Engineers (NACE) conference which he attended and distributed information on Team Lab Base One Aggregate Base Stabilizer. Mr. Morehouse answered questions from the committee regarding the conference and the aggregate base stabilizer product. The cost to use this material is \$5,600.00 per mile, with a lower cost if Burnett County Highway Department does the labor. The committee discussed the great value of the NACE conferences for important information and training.

Mr. Morehouse updated the committee on 35/70 oversize/overweight (OSOW) movements for the roundabout. Final proposals will be presented to locals on June 23, 2011. There will be no bypass. Mr. Morehouse still has reservations about the maintenance increase due to additional turns and the median island. Mr. Morehouse answered questions from the committee about the project and staffing issues.

Mr. Morehouse updated the committee on plans to hire four college students for six to eight weeks this summer. A motion to approve the Highway Department hiring four college students for summer help was made by Supervisor Anderson, seconded by Supervisor Lund. Motion carried, voice vote.

Mr. Morehouse updated the committee on the Transportation Omnibus Motion 352, which contains a requirement that Wisconsin counties hire private contractors for any job over \$100,000.00. The motion will affect project funding, but removes prevailing wage requirements for populations under 2,500. Mr. Morehouse believes it will not significantly impact Burnett County except for the prevailing wage change and believes it will pass. He will provide updated copies of Motion 352 to the committee, including all new changes.

HIGHWAY SUMMER ROAD SCHOOL REPORTS Mr. Morehouse distributed information regarding the Wisconsin County Highway Association Summer Road School. Doug Meeks of the Department of Transportation is retiring on June 30, 2011. Mr. Meeks establishes all rates and contracts with counties and currently has no replacement.

FUTURE AGENDA ITEMS None.

NEXT MEETING DATE July 20, 2011.

ADJOURN Motion to adjourn the June 15, 2011, meeting of the Infrastructure Committee was made by Supervisor Taylor, seconded by Supervisor Anderson. Motion carried, voice vote. Chairman Awe adjourned the meeting at 10:35 a.m.

Note: Correction made and approved at the July 20, 2011, Infrastructure Committee meeting.